



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, SEPTEMBER 13, 2012 - 6:00 P.M.

BOARD OF EDUCATION – ADOPTED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

| ITEM | ITEM DESCRIPTION |
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| 1. CALL TO ORDER: | Board president called the meeting to order. Time: 6:00 p.m. |
| 2. PRELIMINARY ITEMS: | |
| 2.1 Welcome | The Board president provided a welcome and introduction to Board meeting proceedings. |
| 2.2 Flag Salute | The Board president led the flag salute. |
| 2.3 Roll Call: Board of Education Members, Student Board Members and Administration | Rene Adamo, Board President - Present Christine Higgins, Board Vice President - Absent Linda Owens, Board Clerk - Present Donna Hamblin, Board Member - Present Barry Lindaman, Board Member - Present Kayla Houston, Student Board Member - Absent Brooke Owens, Student Board Member - Absent Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present |
| 2.4 Adoption of Agenda (Consideration for Action) | This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: with general consent the Board approved the Agenda after moving Item 5.2 before public comment. |
| Move Forward 5.2 Ratification of Personnel Hiring of Two Certificated Teachers | Per Board Policy 4111, Dr. Meier reviewed the process and timeline conducted for teacher selection due to the increase in student enrollment since the end of the last school year in May. The Board met each teacher and considered ratification of the teachers for needed positions based on enrollment growth. Action: to approve Lori (Michi) Knight and Amanda Houston for the two new classroom teaching positions. Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 4-0 Vote |
| 3. PUBLIC COMMENTS: | Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. None |
| 4. REPORTS / PRESENTATIONS: | These items are informational reports or public presentations and in many cases will highlight district and student events and successes. |
| 4.1 Annual Bond Oversight Committee Report (Consideration for Action) | The Bond Oversight Committee representative, Susie Snedden, presented the committee's report to the Board. The Board received the annual Bond Oversight Committee reports for the past 6 years. The committee also requested to have an additional audit conducted from 2008-011. The district conducted the Bond audits per guidelines and presented this information to the Bond Oversight Committee for review in May. Then the Oversight Committee completed annual report for the years 2005-2011 to fully update records required by Prop. 39. The Board reviewed the Bond Committee's reports for each year presented. The Board gave direction to the administration to post all final Board approved documents to the website for public review per Prop. 39 requirements. Action: to accept and post the Bond Oversight Committee Reports for 2005 through 2011. Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 4-0 Vote |

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| 4.2 Annual Bond Audit Reports (Consideration for Action) | The Board received and reviewed the District's annual Bond audits. Last spring, the Board authorized the district to conduct the Bond Performance/Fiscal Audits for the past years 2005-2011. The Board will gave direction to the administration to post all final Board approved documents to the website for pubic review per Prop. 39 requirements and asked Dr. Meier to contract the County Office to review the fiscal audit process for interfund loans. Action: to accept and file the Bond Performance/Fiscal Audits for 2005 through 2011. Mr. Lindaman Moved, Mrs. Hamblin Second, No Abstention, 4-0 Vote |
| 4.3 ABS Student Board Representative Report | ABS Student Board Representatives Kayla Houston and/or Brook Owens were not in attendance. |
| 4.4 Financial Report | Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report* • SISC Investment Fund Report for Searle Scholarship Fund* • KCSOS Fiscal Second Interim Certification for 2012* • Review of Categorical Budgets for 2011-12* • IRS Tax Compliance Audit* |
| Moved Forward -5.4 Bond Facilities Project Update | Dr. Meier and Rod Paine, with Klassen Corp. gave the monthly update on current planning and timeline for the Bond Funded Gymnasium and Swimming Pool Bond projects. The Board received an update on the rebidding sections of the project and DSA approval timeline. The final bids will be considered at the next Board meeting. |
| 4.5 Superintendent's Report | Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> • School Start-up Activities • Back to School Night Event –Sept. 14th • PTO 2012-13 • Managing District Debt Workshop Report* |
| 5. BUSINESS / FACILITIES / PERSONNEL ITEMS: | These items are provided for Board information, discussion, and/or action. |
| 5.1 Enrollment Report & Attendance Report | The Board received an updated report on the current enrollment for 2012-13 school year. As of September 6, 2012 the district's current enrollment is 315 . The class sizes and configurations were shared for the 2012-13 school year. The Board was provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a \$8,510 loss due to absences for attendance month 1. |
| 5.3 Approval-Unaudited Actuals for 2011-12 (Consideration for Action) | The Board reviewed and considered approval of the unaudited actual report for 2011-12 school year. Administration presented the budget information detailing the actual spending from July 1, 2011-June 30, 2012. Action: to approve the Unaudited Actuals for 2011/12 as presented. Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 4-0 Vote |
| 5.5 Phase 2: Bond Projects Update | The Board approved the implementation of additional Bond Projects for this summer, including exterior/interior painting and technology implementation. The Board received an update of these projects and purchases to date. |
| 5.6 Ratification of CESA Tentative Agreement 2012-2015 (Consideration for Action) | At the request of the California Employees Association the tentative agreement for 2012-2015 was tabled by general consent of the Board. |
| 5.7 Ratification of CTA-Maricopa Tentative Agreement for 2012-2015 (Consideration for Action) | The Board reviewed and considered ratification of the newly adopted association ratified tentative agreement for 2012-2015. Action: to approve the 2012-15 Tentative Agreement with CTA - Maricopa Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 4-0 Vote |
| 5.8 Receive and file the Kern County Treasurer's Report for 1 st & 2 nd Quarter of 2012 | The Board considered the request to file the Kern County Treasurer's Report for the quarter ending March 31, 2012 and June 30, 2012. Action: to receive and file the 1st and 2nd Quarter Kern County Treasurer Report Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 4-0 Vote |

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| 5.9 Approval of Four Additional Activity Accounts (Consideration for Action) | The Board considered approving additional activity accounts for each of the four new High School "Business" Pathways. These accounts will be used for income (fundraising) and outgo for materials and educational ventures. Action: To approve four new High School Activity accounts for STEMS Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 4-0 Vote |
| 6. INSTRUCTIONAL AND GENERAL ITEMS: | These items are provided for Board information, discussion, and/or action. |
| 6.1 Williams Act Instructional Materials Public Hearing | In order to comply with the requirements of Education Code Section 60119, the Board held a public hearing. Notice of the hearing was posted for 10 days and in three locations (District Office/Post Office/ Shell Business) per Ed. Code. At this hearing, the Board discussed textbooks and instructional materials that have been provided to each student, including English learners, that they are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks. Open Hearing: 8:36 p.m. No Comments. Closed Hearing: 8:38 p.m. |
| 6.2 William's Act Instructional Materials Resolution #13-01 (Consideration for Action) | The Board then considered approval of Resolution #13-01, Sufficiency of Instructional Materials. Based on information provided at the public hearing, textbooks and instructional materials have been provided to all students within the district, including English learners. Action: to adopt Resolution #13-01, Sufficiency of Instructional Materials Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 4-0 Roll Call Vote: Rene Adamo , Board President - Aye Linda Owens , Board Clerk - Aye Donna Hamblin , Board Member - Aye Barry Lindaman , Board Member - Aye |
| 6.3 Strategic Planning Action Implementation Plan Updated | The Board continued discussing the implementation of the new "Business Action Plan" based on the Strategic Planning process. The Board will review the updated implementation action timeline at the meeting. |
| 6.4 Technology Implementation Update | The Board received an update report on the technology implementation for the Strategic plan and Bond project approved by the Board in July. |
| 6.5 Revision of BP 5112.5 for Open Campus Lunch Period (Consideration for Action) | Per the Board request and as part of the Strategic Implementation Plan for the new PASSport program, the Board conducted the second review and held a discussion of the revisions for BP 5112.5 to set protocols and criteria for H.S. open-campus lunch period. Action: to approve the revised BP 5112.5 for Open Campus and implement trial program for 2012-13 school year. Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 3-1 Vote |
| 7. BOARD TOPICS AND ORGANIZATIONAL ITEMS: | These items are provided for Board information, discussion, and/or action. |
| 7.1 Second Draft Review BP/AR 7214 for Bond Program (Consideration for Action) | The Board conducted the second review of the Board Policy and Administrative Regulation 7214, which outlines requirements of Prop. 39 General Obligation Bond program and oversight committee. Action: to approve BP and AR 7214 Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 4-0 Vote |
| 8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items) | All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action. |
| 8.1 Board Meeting Minutes | Approval of Board meeting minutes for the Regular Board meeting on August 9, 2012. |

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| 8.2 District Payroll Orders | District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • August 15, 2012 for \$ 8,289.81 • August 31, 2012 for \$ 141,053.90 |
| 8.3 District Personnel Assignment Order | District administration recommends ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> • Ratification of Employment of 3 Certificated Employees • Ratification of Employment of 2 Classified Employees |
| 8.4 District Commercial Warrants | District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #0005 on August 16, 2012, for \$ 872,993.13 • Batch #0006 on September 4, 2012, for \$ 11,875.40 • Batch #0007 on September 5, 2012, for \$ 23,781.65 |
| 8.5 Interdistrict Attendance Agreements | District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 63 • Students Transferring From Maricopa Unified: 2 |
| | The superintendent recommends approval of the consent agenda items 8.1-8.5. Action: to approve the consent agenda as presented. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote |
| 9. BOARD / SUPERINTENDENT REPORTS | |
| 9.1 Board Members' Reports and Comments | This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report by Mrs. Adamo -Other reports, requests and comments on school-related topics |
| 9.2 Superintendent's Comments | This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. None. |
| 10. CLOSED SESSION (AS NEEDED) | The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:56 p.m. |
| 10.1 Conference with Labor Negotiators | Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez. |
| 10.2 Public Employee Personnel Employment: Teachers | Pursuant to Gov. Code §54957, the Board may conduct in closed session a review of the recommended candidates prior to employment ratification. |
| 10.3 Public Employee Discipline/Dismissal/Release: Teacher | Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier. |
| 11. REPORT FROM CLOSED SESSION: (AS NEEDED) | Board president will report any action taken in the closed session. Time: 9:26 p.m. Reportable Action Taken: none |
| 12. ADJOURNMENT: | The next regular Board meeting is scheduled for October 11, 2012 @ 6:00 p.m. Adjournment Time: 9:27 p.m., with general consent the Board adjourned. |

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT