



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, JUNE 20, 2013 - 6:00 P.M.

BOARD OF EDUCATION – APPROVED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 6:02 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Mrs. Fay Sandoval to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	Rene Adamo, Board President - Present Ted Destrampe, Board Vice President - Absent Donna Hamblin, Board Clerk - Present Barry Lindaman, Board Member – Absent Linda Owens, Board Member - Present Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda	This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: with general consent to approve the consent agenda after moving Items # 5.9 and 6.6 to be heard first.
5.9 Special Education Teacher Ratification	The District conducted a comprehensive state-wide application and interview process to hire a K-12 special education teacher for the 2013-14 school year. The Board met the top candidate and considered hiring Rebecca Flores as recommended by Dr. Meier. Action: to hire Rebecca Flores as the K-12 Special Education Teacher for 2013-14. Mrs. Adamo Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote
6.6 Washington DC Trip for 8 th Grade Students	Fay Sandoval requested Board approval to take interested 8 th grade students to Washington DC during the summer of 2014. Students would be responsible to pay/raise the funds needed for the trip. This trip would be a non-instructional program, but would be offered as a supplemental summer experience. Action: with general consent the Board directed staff to move forward by gathering additional information for submission at a later date.
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda were able to do so at this time. Each speaker had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. The Board does not take action on non-agendized items. No Public Comments were made.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Financial Report	Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report • SISC Investment Pool Statement
4.2 District MOT Report	Dr. Meier and Mr. Ellis, MOT Supervisor, provided a report on the status of our MOT program and the plans for summer projects.
4.3 Superintendent's Report	Dr. Meier provided an end-of-the-Year report on district events and school activities: <ul style="list-style-type: none"> • Graduation/End of Year Events Reflection • K-8 Training June 11-13 Report • Staff-Summer Vacation Schedule
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items were provided for Board information, discussion, and/or action.

5.1 End-of-Year Enrollment Report & Attendance Report	The Board received the end of the school year report on the district's enrollment for the 2012-13 school year. As of June 6, 2013, last day of school, the district's enrollment was 326 . The Board was also provided with the attendance report and loss of state funding due to student absences. For the 2012-13 school year the district reported a \$164,960.70 loss due to absences. The projected 2013-14 class size and configurations were also reviewed.
5.2 Bond Facilities Project Report & Change Order Approval	Dr. Meier and Rod Paine, with Klassen Corp. gave the monthly update on current planning and timeline for the Bond Funded Gymnasium and Swimming Pool projects. The Board considered approval of the enclosed change orders and credits: Action: to approve the attached change orders with the exception of Hur Flooring in the amount of \$2,500. Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote
5.3 District Budget Public Hearing	As advertised per Education Codes 42103/42127 and Board Policy 3100, the Board held a public hearing to receive comments and answer questions on the District's proposed Single Adoption District 2013-14 Budget. Hearing Open: 7:08 p.m. Hearing Closed: 7:09 p.m.
5.4 District Budget Approval for 2013-14 and Multiyear Projections	Dr. Meier and Mrs. Pomisino presented the Budget Report including the estimated unaudited actuals for 2012-13 and the adopted budget assumptions for the multiyear budget projections for 2013-2016. The Board discussed and considered approval of a Positive Certification for the School District Certification Criteria and Standards Review. The supplement contains the full proposed 2013-14 Budget Document. Dr. Meier recommended approval of the 2013-14 Budget since it meets the multi-year criterion standards. Action: to approve and certify a Positive 2013-14 Financial Budget. Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote
5.5 Resolution # 13-11: Education Protection Account for 2012-13	The Board considered approval of Resolution #13-11 to approve the 2012-13 use of Education Protection Account (EPA) funding per Proposition 30. Each district governing board shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting. Funds shall not be used for administration. The district plans to use the full amount of the \$414,586 . to "protect" teacher salaries. These are not new monies coming into the district. Roll Call Vote: Rene Adamo X yes ___ no ___ Abstention Donna Hamblin X yes ___ no ___ Abstention Linda Owens X yes ___ no ___ Abstention Action: to adopt Resolution # 13-11 designating 2012-13 EPA funding in the amount of \$414,586. be used for teachers' salaries. Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote
5.6 Resolution # 13-12: Education Protection Account for 2013-14	The Board considered approval of Resolution #13-12 to approve the 2013-14 the use of Education Protection Account (EPA) funding per Proposition 30. Each district governing board shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting. Funds shall not be used for administration. The district plans to use the full amount of the \$325,384 to "protect" teacher salaries. These are not new monies coming into the district. Roll Call Vote: Rene Adamo X yes ___ no ___ Abstention Donna Hamblin X yes ___ no ___ Abstention Linda Owens X yes ___ no ___ Abstention Action: to adopt Resolution # 13-12 designating 2013-14 EPA funding in the amount of \$325,284. be used for teachers' salaries. Mrs. Adamo Moved, Mrs. Owens Second, no Abstention, 3-0 Vote

5.7 Peak-to-Peak Mountain Charter School MOU	<p>At the May 9, 2013 Board Meeting, the Board voted to approve the Charter request from Peak-to-Peak Mountain Charter and directed the administration to work with legal counsel and Peak-to-Peak Mountain Charter to finalize the details for the Memorandum of Understanding (MOU) document or amended Petition. The Board received and considered the final MOU agreement. Also the Board discussed the selection of district representative for the charter board.</p> <p>Action: to approve the Peak to Peak Mountain Charter School MOU as presented. Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>
5.8 Bond Audit Selection for 2012-13	<p>The Board considered hiring a firm to conduct the 2012-13 Bond audit. At the May 9, 2013 Board meeting the Bond Oversight Committee had requested the chance to seek additional bids. The Board agreed by tabling the selection. The committee has been unable to attract another firm.</p> <p>Action: to approve the bid submitted by Roberts and James, CPAs. Mrs. Adamo Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>
5.10 K-8 Teacher Hiring Process/Timeline	<p>The Board discussed the hiring process and timeline to fill the open multiple-subject K-8 teacher position(s) for the 2013-14 school year based on the recent retirement plans of one of our teachers that has been on leave and the possible need for a middle school teacher.</p> <p>Action: to approve the process and timeline for the K-8 position(s). Mrs. Adamo Moved, Mrs. Owens Second, no Abstention, 3-0 Vote</p>
5.11 High School Mathematics Teacher Hiring Process/Timeline	<p>The Board discussed the hiring process and timeline to fill the open Single-subject Mathematics teacher position for the 2013-14 school year based on the recent resignation of our current math teacher.</p> <p>Action: to approve the process and timeline for the high school math position. Mrs. Adamo Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>
Board Direction to Superintendent on Hiring of Above Positions.	<p>Action: due to the summer schedule and the need to fill the positions the Board directed Dr. Meier to hire the best candidates for the above listed positions and present them for certification at the July 25th meeting. Mrs. Adamo Moved, Mrs. Owens Second, no Abstention, 3-0 Vote</p>
5.12 Bid Approval for Playground Cover	<p>The Board considered approval of the company for purchasing the playground cover for the elementary area. This purchase is covered by an awarded grant through Cal-Recycle. Only two bids were received and though the Rubber Bark, Inc. bid is slightly higher, we recommend accepting their bid. The amount is fully covered by the grant and Rubber Bark, Inc. is responsible for the district being made aware of the availability of the grant.</p> <p>Action: to approve Rubber Bark, Inc. to supply the CalRecycle approved playground cover. Mrs. Adamo Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>
5.13 Obsolete Materials and Equipment	<p>Per the BP/AR 3270, the Board considered approval of the obsolete equipment and materials per the enclosed lists.</p> <p>Action: to approve the obsolete materials lists attached and dispose of the items per policy guidelines. Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>
6. INSTRUCTIONAL AND GENERAL ITEMS:	<p>These items were provided for Board information, discussion, and/or action.</p>
6.1 Program Improvement Report	<p>The Board received a monthly update report on the status for our Program Improvement (PI) planning for both our Elementary School (Year 4) and Middle School (Year 1). The K-8 Staff have been working on implementation-planning teams: Training, Assessment, and Intervention. A report on each team's progress was provided.</p>
6.2 Title I/R.T.I. Supplemental Textbook and Materials Approval	<p>The Board reviewed the suggested supplemental instructional materials for the new Response to Intervention (RtI) program for the K-8 grades levels.</p> <ul style="list-style-type: none"> -A-Z Program for Reading, Writing, Vocabulary, and online instruction-K-5 Elementary grades. Approximate cost from Title I is \$2,400.00. -Gateways textbooks (Level 2) and materials from Steck-Vaughn for Middle School grades. Approximate cost from Title I is \$3,600.00. <p>Action: to approve the instructional materials presented. Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>

6.3 MUSD School Safety Plan Approval	<p>The Board reviewed 2013-14 Comprehensive School Safety Plan for the district. The School Site Council and staff have participated in the development of the plan. The School Site Council approved the plan at their May 30, 2013 meeting. The Board also discussed the implementation of the Active Shooter Response Program.</p> <p>Action: to approve the 2013-14 Comprehensive School Safety Plan and the Active Shooter Response Program.</p> <p>Mrs. Adamo Moved, Mrs. Owens Second, no Abstention, 3-0 Vote</p>
6.4 ROP Culinary Arts Program (Consideration for Action)	<p>The Board requested information on the ROP's Culinary Arts Program for next year. ROP is taking over the operations and all financial responsibilities for the "Tea Room" including staffing, food costs, food ordering, and instructional program for 3-6 periods. The district will support the program by handling the day-to-day cash/money/billing that will then be reimbursed by ROP. The district appreciates the support from ROP to keep the culinary arts program on the Maricopa campus for both Maricopa High School students and Taft High School students. The Board considered final approval of the programs.</p> <p>Action: to approve the financial responsibility for the 3rd through 6th period Tea Room class be transferred to the West Side ROP.</p> <p>Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>
6.5 WASC Accreditation Visit	<p>The Western Association of Schools and Colleges (WASC) has set the on-site visitation for February 24-26, 2014. Maricopa High School is being evaluated for a six-year accreditation. The Final WASC plan document will be brought to the Board in November 2013.</p>
6.7 Science Kits for Middle School STEM	<p>In order to implement the new Middle School STEM period (to support our MS prep period) new science kits from Delta Science are needed. Mrs. Van Winkle, HS Science Teacher, and Dr. Meier have planned the units to support the MS State Science Standards. The Approximate amount is \$3,600.</p> <p>Action: to approve purchase of the Delta Science kits as presented.</p> <p>Mrs. Owens Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote</p>
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	<p>These items were provided for Board information, discussion, and/or action.</p>
7.1 Change in Date of July Board Meeting	<p>In order to accommodate summer schedules, the Board considered moving the Board Meeting from July 11, 2013 to July 25, 2013 at 6:00 p.m. or to not hold a July meeting.</p> <p>Action: to move the July regular meeting to July 25, 2013, at 6:00 p.m.</p> <p>Mrs. Adamo Moved, Mrs. Owens Second, no Abstention, 3-0 Vote</p>
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.</p>
8.1 Board Meeting Minutes	<p>Approval of Board meeting minutes for the Regular Board meeting on May 9, 2013.</p>
8.2 District Payroll Orders	<p>District administration recommends ratification of Payroll Orders:</p> <ul style="list-style-type: none"> • May 15, 2013 for \$ 24,444.94 • May 31, 2013 for \$ 134,088.84
8.3 District Personnel Assignment Order	<p>District administration recommends ratification of the District Personnel Assignment Order:</p> <ul style="list-style-type: none"> • Ratification of Retirement of Certificated Employee: 1 • Ratification of Certificated Resignation: 2 • Ratification of Employment of Classified Employee: 1 • Ratification of Summer Adult Workers: 2 • Ratification of Summer Student Workers: 8
8.4 District Commercial Warrants	<p>District administration recommends ratification of the Commercial Warrants:</p> <ul style="list-style-type: none"> • Batch #0042 on May 7, 2013, for \$35,095.59 • Batch #0043 on May 3, 2013, for \$108,062.50 • Batch #0044 on May 15, 2013, for \$3,000,498.14 • Batch #0045 on May 14, 2013, for \$15,393.62

	<ul style="list-style-type: none"> • Batch #0046 on May 13, 2013, for \$ 70,262.25 • Batch #0047 on May 21, 2013, for \$9,718.23 • Batch #0048 on May 23, 2013, for \$33,076.90 • Batch #0049 on June 5, 2013, for \$435,708.97 • Batch #0050 on June 5, 2013, for \$7,958.77 • Batch #0051 on June 5, 2013, for \$155,724.50 • Batch #0052 on June 5, 2013, for \$11,202.80
8.5 Interdistrict Attendance Agreements	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 4 • Students Transferring From Maricopa Unified: 8
8.6 Speech/Language Services Agreement: Cynthia Robles	District administration recommends ratification of the 2013-14 contract for Speech/Language Arts Services for our district with Cynthia Robles, Speech Pathologist. Mrs. Robles serviced our students well last year. The rate for services will be \$60. per hour and 56.5¢ per mile.
8.7 KCSOS Instructional Media Services	District administration recommends ratification of the 2013-14 Kern County Superintendent of Schools Agreement to provide Instructional Media Services. The cost for service is \$732.04
8.8 Camp Keep Contract Agreement	District administration recommends ratification of the 2013-14 KCSOS Camp KEEP Agreement. The cost is \$808. per student. It is scheduled for the week of February 11 through 14, 2014 at Cambria.
8.9 KCSOS Legal Rates for 2013-14	District administration recommends ratification of the 2013-14 Kern County Schools Legal Service rates. We fall into Category 2 - \$3,978. - 19.6 hours of service. Hours in excess of the 19.6 will be billed at \$209. per hour.
8.10 Taft City School District Special Day Class Program	District administration recommends ratification of the Special Day Class Program Memorandum of Understanding (MOU) with Taft City School District for 2013-14. The cost is \$26,500 per student which includes the regular school year and the extended summer program.
8.11 Taft City School District Vehicle Maintenance Agreement	District administration recommends ratification of 2013-14 Vehicle Maintenance Agreement with Taft City School District for bus repair. The cost is \$60.00 per hour.
8.12 Taft City School District Food Service Agreement	District administration recommends ratification of the 2013-14 Food Service/Vending Agreement with Taft City School District. This agreement supplies the student and adult breakfast and lunch meals for each school day. The costs are listed on the first page.
8.13 CSUB Student Teaching Agreement for 2013-14	District administration recommends ratification of the 2013-14 Student Teaching Agreement with California State University, Bakersfield. There is no cost associated with this agreement. We agree to provide teaching experience for CSUB students.
8.14 MHS Football Uniform Replacement	District administration recommends ratification for the purchase of 25 practice pants and 50 jerseys. The current football uniforms have been used for at least 8 years. The cost will be approximately, \$3,150.
	The superintendent recommended approval of the consent agenda items 8.1-8.14. Action: to approve the consent agenda as presented. Mrs. Adamo Moved, Mrs. Hamblin Second, no Abstention, 3-0 Vote
9. BOARD / SUPERINTENDENT REPORTS	
9.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comment on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.

10. CLOSED SESSION (AS NEEDED)	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:24 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
10.2 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
10.3 Public Employment	Pursuant to Gov. Code §54957, the Board may meet in closed session to discuss the employment of a public employee.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president reported no action taken in the closed session. Time: 9:12 p.m. Reportable Action Taken: no action
12. ADJOURNMENT:	The next regular Board meeting is currently scheduled on July 25, 2012 @ 6:00 p.m. Adjournment Time: with general consent the meeting was adjourned at 9:12 p.m.

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT