



# MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, June 19, 2014 - 6:00 P.M.

BOARD OF EDUCATION – ADOPTED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. <b>Time: 6:05 p.m.</b>
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president lead the flag salute.
2.3 Roll Call: Board of Education Member and Administration	<b>Rene Adamo, Board President - Present</b> <b>Ted Destrampe, Board Vice President - Present</b> <b>Barry Lindaman, Board Clerk - Present</b> <b>Linda Owens, Board Member – Absent</b> <b>Robert Teel, Board Member – Present</b> <b>Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present</b>
2.4 Adoption of Agenda	This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: to add Item 5.9A; Resolution #14-05 – Uniform Construction Cost Accounting Procedures and approve the amended agenda due to the limited timeframe of this item per School Legal Services.</b> <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</b>
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda could do so at this time. Each speaker had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>Mr. Juan Ricoy, Principal Peak to Peak Mountain Charter School, was introduced and presented information to the Board.</b>
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Annual Bond Oversight Committee Report 2012-13	The Bond Oversight Committee representative, Susie Snedden, presented the committee's report to the Board. The Board received the annual Bond Oversight Committee Report for the 2012-13 school year. The district conducted the Bond audit per guidelines and presented this information to the Bond Oversight Committee for review in May. The Oversight Committee completed their annual report for 2012-13 at their May 20, 2014, meeting. The Board reviewed the Bond Committee's report. The Board gave direction to the administration to post all approved documents to the website for public review per Prop. 39 requirements. <b>Action: to accept the Bond Oversight Committee Report for 2012-13.</b> <b>Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b>
4.2 Annual Bond Audit Report Approval	The Board received and reviewed the District's annual Bond audit. Last spring, the Board authorized the district to conduct the Bond Performance/Fiscal Audits for 2012-13. The Board considered acceptance of the Bond audit. <b>Action: the Board requested verification information on one item of the report. With General Consent the Board moved to table this item until the next meeting in July pending the verification.</b>

4.3 Financial Report	Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• SISC Investment Pool Statement</li> <li>• ROP Tea Room Report</li> </ul>
4.4 Superintendent's Report	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> <li>• Swimming/Pool Summer Program</li> <li>• Summer Free Lunch Program</li> <li>• Graduations/End of Year Event Report</li> <li>• Auditorium HS Indian Art Project Completed</li> <li>• Summer Office Hours / MOT Schedule</li> <li>• Technology Bond Project Update (Chomebooks)</li> <li>• Head Start Facilities-Non use for 2014-15</li> <li>• Schools Legal Service Rates for 2014-15</li> </ul>
<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
5.1 End-of-Year Enrollment & Attendance Report	The Board received the end-of-year report on district enrollment for the 2013-14 school year. As of June 5, 2014, last day of school, the district's enrollment was <b>319</b> . The Board was also provided with the attendance report and loss of state funding due to student absences. A loss of <b>\$143,509</b> was reported for the 2013-14 school year which is a decrease of \$21,431 from last year. The class sizes and configurations enrollment projection were also shared for 2014-15.
5.2 LCAP Plan-Second Review and Approval	The Board conducted the second review of the LCAP plan. The LCAP Team has provided input into the writing of the plan. The plan will be submitted to Kern County Superintendent of Schools office for approval within five days of Board approval. A public hearing was held on June 17, 2014 at 7:00 p.m. <b>Action: to approve the LCAP for 2014-15.</b> <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>
5.3 District Budget Approval for 2014-15 and Multi-year Projections	Dr. Meier and Mrs. Pomisino presented the Budget Report including the adopted budget assumptions for the multi-year budget projections from 2014-2017. The Board discussed and considered approval of a Positive Certification for the School District Certification Criteria and Standards Review based on comments from the special public hearing held on June 17, 2014. The Budget has been available for review at the District Office since Monday, June 16 <sup>th</sup> . Dr. Meier recommended approval of the 2014-15 Budget since it meets the multi-year criterion standards. Also the Board certified workers' compensation claims as part of the LCFF budget approval. <b>Action: to approve the 2014-15 LCFF Budget with the removal of two teachers' salaries from the budget due to a decrease in projected enrollment.</b> <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</b>
5.4 Bond Facilities Project Report	Dr. Meier gave an updated report to the Board and discussed the next Bond projects based on the Board approved Bond projects listing. One change order for a credit of \$4,083.28 from Tumblin company was attached for approval. <b>Action: to approve the change order credit for Tumblin Co.</b> <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>

5.5 Peak-to-Peak Mountain Charter School MOU for Workers' Comp. Insurance	<p>The Board considered entering into a Memorandum of Understanding (MOU) with Peak-to-Peak Mountain Charter to provide workers' compensation insurance. Since the district currently provides all payroll services to the charter, per the MOU approved in November 2013, this MOU allows the District to carry Workers' Compensation Insurance for Peak-to-Peak Charter employees through the District's SISC account. This MOU was needed for SISC to allow coverage. District administration recommended approval.</p> <p><b>Action: to approve the MOU with Peak to Peak Charter for Workers' Compensation Insurance</b>  <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</b></p>
5.6 Special Education Teacher Employment Ratification	<p>The District conducted a comprehensive application and interview process to hire a K-12 special education teacher for the 2014-15 school year. The Board met the top candidate and considered the hiring ratification recommended by Dr. Meier.</p> <p><b>Action: to approve Bobby Sharp as a new K12 Special Education Teacher.</b>  <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b></p>
5.7 K-8 Teacher(s) Employment Ratification	<p>The District conducted a comprehensive application and interview process to hire K-8 multiple-subject teacher position(s) for the 2014-15 school year. The Board met the top candidate(s) and considered the hiring ratification recommended by Dr. Meier.</p> <p><b>Action: to approve, Colleen Applegate, Carey Carpenter, and Barbara Snow as new primary teachers for 2014-15.</b>  <b>Mr. Destrampe Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>
5.8 Counselor Position Job Description/ Salary Schedule	<p>As part of the new LCAP plan, the Board approved filling the position of a K-12 Counselor. The Board reviewed and considered approval of the job description and salary schedule for this management position.</p> <p><b>Action: to approve the job description and salary schedule for a K-12 Counselor.</b>  <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</b></p>
5.9 K-12 Counselor Employment Ratification	<p>The District conducted an application and interview process to hire a K-12 Counselor for the 2014-15 school year. The Board met the top candidate and considered the hiring ratification recommended by Dr. Meier.</p> <p><b>Action: to approve Nita Jacobson as the K-12 Counselor.</b>  <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b></p>
5.9A Resolution #14-05; Adopting the Uniform Construction Cost Accounting Procedures for bids.	<p>The Board considered Resolution #14-05; Adopting the Uniform Construction Cost Accounting Procedures. This is an alternative bidding procedures allowing local public agencies to perform work by force account costing up to \$45,000. with an informal bidding ordinance to perform public contracts up to \$175,000. Dr. Meier recommended adoption of the resolution.</p> <p><b>Action: to adopt Resolution #14-05 Uniform Construction Cost Accounting Procedures</b>  <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</b></p>
5.10 Consolidated Application Assurances Approval	<p>The Board considered approval of the Consolidated Application Assurances for State and Federal categorical funding. Administration recommended approval.</p> <p><b>Action: to approve the Consolidated Application Assurances for Categorical Funding.</b>  <b>Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</b></p>
5.11 Annual Declaration of Need for Fully Qualified Education & 30-Day Substitutes	<p>District administration recommended approval of the Declaration of Need for Fully Qualified Educators and the Annual Statement of Need for 30-day Substitute Teachers as submitted.</p> <p><b>Action: to approve the Declaration of Need for Fully Qualified Educations and the Annual Statement of Need for 30-day Substitutes.</b>  <b>Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b></p>

5.12 Approval for Playground Resurfacing Project	The Board considered approval to resurface the elementary playground and other needed areas. Due to the adoption of Resolution 14-05; a bid was presented to the Board for the resurfacing work. C&C submitted a bid in the amount of \$44,875.. <b>Action: to approve the above bid with C&amp;C company, if no additional lower bids are received with the next week.</b> <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>
5.13 Approval for Classroom Carpet Project Abatement	The Board considered approval to abate two classroom floors. Two bids were submitted, ASI in the amount of \$13,800., and MEC Inc in the amount of \$12,577. <b>Action: to approve the ASI bid due to lack of specifications in the MEC Inc. bid.</b> <b>Mr. Destrampe Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b>
5.14 Approval for Classroom Carpet Replacement Project	The Board considered approval to carpet two classroom floors. A bid in the amount of \$3,200 was submitted from Scott Burton. <b>Action: to approve the bid from Scott Burton.</b> <b>Mr. Destrampe Moved, Mrs. Adamo Second, No Abstention, 4-0 Vote</b>
<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
6.1 High School Math Textbooks Adoption Review & Approval	Dr. Meier provided information and costs for the 2014-15 Adoption and implementation of new High School Mathematic Textbooks, which are aligned with new Common Core State Standards. Houghton Mifflin Harcourt <i>Big Ideas Math</i> series for Algebra 1, Geometry and Algebra 2 were recommended by the High School Mathematics Teacher, Mrs. Caballero. Also recommended, Glencoe Pre-Calculus textbook for adoption. The Board conducted a review and considered adoption of the recommended Math textbooks. The recommended textbooks have been on display since June 9, 2014, in the High School Office and were on display before the Board meeting in Library. The cost for the purchase of the HMH textbooks is \$8,436.62 and \$2,712.39 For the Glencoe Pre-Calculus Textbooks. <b>Action: to approve HMH's Big Ideas Math and Glencoe's Pre-Calculus textbooks.</b> <b>Mr. Lindaman Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b>
6.2 MHS WASC Final Action Report	The Board reviewed the WASC Final Action Report from the February 24-26, 2014, visitation. MHS has been granted a Six-year accreditation through June 30, 2020. The school will have a one-day mid-cycle review during the third year. Dr. Meier previously provided the summary report given by the WASC visiting committee. Based on that report, final revisions were made to the MHS WASC action plan and submitted.
6.3 Single School Plans Approval	The Board reviewed and considered approval of the annual update to the Single School Plans for Maricopa Elementary and Maricopa Middle Schools. The plans have been updated, reviewed and approval by the School Site Council in May. <b>Action: to approve the Single School Plans for both schools as presented.</b> <b>Mr. Destrampe Moved, Mrs. Adamo Second, No Abstention, 4-0 Vote</b>
6.4 Parent Involvement Policy Review and Approval (Enclosure)	The Board conducted the annual review of the Parent Involvement Board Policy/Administrative Regulation 6020. <b>Action: to approve Policy/AR 6020 with no changes.</b> <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>
<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
7.1 Board Election Filing Dates	The filing dates for Board election with Kern County Elections Office is from July 14-August 8, 2014.
7.2 Change in Date of July Board Meeting	In order to accommodate summer schedules, the Board considered changing the regular Board Meeting from July 10, 2014 to <b>July 24, 2014 at 6:00 p.m.</b> <b>Action: to change the regular meeting in July to the 24<sup>th</sup>.</b> <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>

7.3 Schools Legal Service Workshop	The Board considered attending “Charting the Course” Workshop with Dr. Meier on Friday, August 1, 2014 from 8:30 a.m.-1:30 p.m., regarding legal matters for school districts. The cost is \$90 per person. <b>Interested members will call Mrs. Pomisino if they will be attending the workshop.</b>
<b>8. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below enacted all items.</b> There was no separate discussion of these items prior to the time the Board of Education voted on the motion.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for the <b>Regular Board meeting on May 8, 2014.</b>
8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• May 15, 2014 for \$ 24,797.09</li> <li>• May 30, 2014 for \$ 167,668.80</li> </ul>
8.3 District Personnel Assignment Order	District administration recommended ratification of the Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Employment of Certificated Employees: 2</li> <li>• Ratification of Certificated Resignations: 5</li> <li>• Ratification of Employment of Classified Employees: 4</li> <li>• Ratification of Summer Student Workers: 10</li> </ul>
8.4 Student Salary Minimum Wage Increase Approval	Per state law, the minimum wage is increasing to \$9.00 per hour on July 1 <sup>st</sup> , 2014. District Administration recommended approval to increase student salaries to the new minimum.
8.5 Life Guard Salary Schedule Approval	District administration recommended approval of the proposed change in salary schedule for pool employees.
8.6 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0070 on May 9, 2014, for \$ 3,259.33</li> <li>• Batch #0071 on May 9, 2014, for \$ 21,918.86</li> <li>• Batch #0072 on May 21, 2014, for \$ 3,733.31</li> <li>• Batch #0073 on May 19, 2014, for \$ 30,342.61</li> <li>• Batch #0074 on May 15, 2014, for \$ 1,186,105.36</li> <li>• Batch #0075 on June 2, 2014, for \$ 18,507.71</li> <li>• Batch #0076 on June 6, 2014, for \$ 1,953.00</li> <li>• Batch #0077 on June 5, 2014, for \$ 433.76</li> <li>• Batch #0078 on June 9, 2014, for \$ 34,254.65</li> </ul>
8.7 Interdistrict Attendance Agreements	District administration recommended ratification of the Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring To Maricopa Unified: 6</li> <li>• Students Transferring From Maricopa Unified for 2014-15: 11</li> </ul>
8.8 Kern County SELPA Consortium Plan Update	District administration recommended approval of Kern County SELPA Consortium Plan Assurances.
8.9 California Interscholastic Federation Representative	District administration recommended ratification of Philip Storch as the CIF League Representative for 2014-15 school year with Josh Huddleston or Al Allen as alternates.
8.10 Tobacco-Free School District Certification	District administration recommended approval of the California Department of Education Tobacco-Free School District Certification for 2014-15.
8.11 Vehicle Maintenance Agreement with Taft City	District administration recommended approval of Vehicle Maintenance Agreement with Taft City School District for 2014-15.
8.12 Student Meal Contract with Taft City	District administration recommended approval of Food Service/Vending Agreement with Taft City School District for 2014-15.
	<b>The superintendent recommended approval of the consent agenda items 8.1-8.12. Action: to approve the consent agenda as presented. Mr. Destrampe Moved, Mr. Teel Second, No Abstention, 4-0 Vote</b>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	

9.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time: 9:00 p.m.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president reported any action taken in the closed session. <b>Time: 10:15 p.m.</b> <b>Reportable Action Taken: No Reportable Action Taken</b>
<b>12. ADJOURNMENT:</b>	The next regular Board meeting is scheduled on <b>July 24, 2014 @ 6:00 p.m.</b> <b>Adjournment Time: 10:15 p.m. A special closed session Board meeting was scheduled for July 14, 2014 @ 7:00 p.m.</b> <b>With general consent the meeting was adjourned.</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT