



# MARICOPA UNIFIED SCHOOL DISTRICT

**Thursday, June 18, 2015 - 6:00 P.M.**

**BOARD OF EDUCATION - ADOPTED BOARD MEETING MINUTES**

**DISTRICT LIBRARY**

**955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252**

ITEM	ITEM DESCRIPTION
<b>1. CALL TO ORDER:</b>	Board president called the meeting to order. <b>Time: 6:03 p.m.</b>
<b>2. PRELIMINARY ITEMS:</b>	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Ms. Tammy Griffing to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Rene Adamo, Board President - Present</b> <b>Ted Destrampe, Board Vice President - Absent</b> <b>Barry Lindaman, Board Clerk - Present</b> <b>Michelle Dunham, Board Member – Present</b> <b>Robert Teel, Board Member – Absent</b> <b>Bethany Wise, Junior ASB Board Representative – Absent</b> <b>Justin Andrade, Senior ASB Board Representative – Present</b> <b>Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present</b>
2.4 Adoption of Agenda (Consideration for Action)	This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: with general consent the Board approved the agenda after moving Closed Session and Item 5.5 - K-8 Teacher Employment Ratification.</b> <b>Closed Session: 6:05 p.m.</b> <b>Open Session: 7:14 p.m.</b>
5.5 K-8 Teacher(s) Employment Ratification	The District conducted an application and interview process to hire K-8 multiple-subject teacher position(s) for the 2015-16 school year. The Board met the top candidates and considered the hiring ratification recommended by Dr. Meier and the interview committee. The Board entered into closed session to interview the candidates and discuss ratification prior to ratification consideration. <b>Action: to ratify the following K-8 Teachers based on the number of positions open - Adrienne Cloud, Nancy Corcoran, Laura Doolittle.</b> <b>Mrs. Adamo Moved, Ms. Dunham Second, No Abstention, 3-0 Vote</b>
<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda could do so at this time. Each speaker had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>No Public Comments</b>
<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases highlighted district and student events and successes.
4.1 Financial Report	Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• SISC Investment Pool Statement</li> </ul>
4.2 Superintendent's Report	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> <li>• Swimming/Pool Summer Program</li> <li>• Summer Free Lunch Program</li> <li>• Graduations/End of Year Event Report</li> <li>• 100<sup>th</sup> Graduation Reunion Report Held May 30</li> <li>• Summer Office Hours / MOT Schedule</li> <li>• Bond Loan Refinancing Update</li> </ul>

	<ul style="list-style-type: none"> <li>• Supt. Vacation Schedule</li> </ul>
<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
5.1 Enrollment Report (Enclosure)	The Board received the end-of-the-year report on the enrollment for 2014-15 school year. As of June 4, 2015, the district's enrollment was <b>284</b> . The class sizes and configurations were included. A <b>\$104,649.98</b> loss due to absences for attendance month <b>9/10</b> was reported. The class sizes and configurations enrollment projections were also shared for 2015-16.
5.2 LCAP Plan-Second Review/Approval	The Board conducted the second review and considered approval of the LCAP plan. Parents, students, staff, and the LCAP Advisory Team has provided input into the writing of the plan. A public hearing was held on June 15, 2015 at 6:00 p.m. to hear final public input to the plan. The plan will be submitted to Kern County Superintendent of Schools office for approval within five days of Board of Education approval. <b>Action: to approve the LCAP Plan for the 2015-16 Fiscal Year.</b> <b>Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 3-0 Vote</b>
5.3 District Budget Approval for 2015-16 and Multi-year Projections	Dr. Meier and Mrs. Pomisino presented the Budget Report including the budget assumptions for the multi-year budget projections for 2015-2018. The Board will discuss and consider approval of a Positive Certification for the School District Certification Criteria and Standards Review based on comments from the special public hearing held on June 15, 2015 at 6:00 p.m. The Budget has been available for review at the District Office since Friday, June 10 <sup>th</sup> . Dr. Meier is recommending approval of the 2015-16 Budget since it meets the multi-year criterion standards. The Board will certify workers' compensation claims as part of the LCFF budget approval. Also the Board will consider approval of reasons for assigned and unassigned ending fund balances in excess of minimum recommended reserves (4%). <b>Action: to approve the 2015-16 Budget with multi-year assumptions, projections through June 2018 and the Statement of Reasons for Assigned and Unassigned Ending Fund Balances Exceeding State Recommendations.</b> <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</b>
5.4 Special Education Teacher Employment Ratification	The District conducted an application and interview process to hire a K-12 special education teacher for the 2015-16 school year. If completed by the Board meeting, the Board will meet the top candidate and consider the hiring ratification recommended by Dr. Meier and the interview committee. The Board may choose to enter into closed session to interview the candidate and/or discuss ratification. <b>Action: since the selection process has not been completed, with general consent this item was tabled until the July meeting.</b>
5.6 Resolution #15-8 Elimination of Instructional Aide-Small/Large Group Positions for PE/Art/Music	At the May Board meeting, the Board directed administration to budget current funding of the three aide positions listed below for other needed aide positions. Teachers will now be teaching these areas as part of their classroom instruction. The District will negotiation the impact of the elimination of the positions with CSEA. In the best interest of the District, the Board considered adoption of Board Resolution #15-8 for Eliminating Certain Classified Services for the 2015-16 School Year: -Position(s): Instructional Aide-Small/Large Group for PE/Art/Music <b>Comment was made by Carol Georges, CSEA representative concerned about this item.</b> <b>Action: with general consent the Board tabled this item until the July meeting.</b>
5.7 Approval for Classroom Carpet Project Abatement	The Board considered approval to abate and re-carpet two classrooms (Rooms 17 & 18), based on an estimated quote less than the required limit of \$45,000. <b>Action: to approve the classroom abatement (HMS Inc. &amp; ASI Inc.) and carpeting (Western Floor Company) not to exceed \$30,000.</b> <b>Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 3-0 Vote</b>
<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.

6.1 <i>Writing by Design</i> Program Adoption / Purchase	Dr. Meier shared the K-8 teacher's recommendations for the adoption of new K-8 writing support materials for English/Language Arts (ELA) from <b>Writing by Design</b> , which is aligned with new Common Core State Standards (CCSS). CDE has provided \$64,000 in funding for CCSS implementation to be spent by June 30, 2015. The cost of the program is \$14,990. The Board reviewed and considered adoption of the recommended program. <b>Action: to approve the Writing by Design ELA program for K-8.</b> <b>Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 3-0 Vote</b>
6.2 MHS WASC Action Plan Report	The Board reviewed the WASC updated action plan. MHS has been granted a Six-year accreditation through June 30, 2020. Each year the plan must be updated to have an additional year added to the action plan. The staff met together to update the 2015-16 action plan goals and to add goals for the 2016-17 and 2017-18 plan years. <b>Action: to approve the updated WASC action plan for Maricopa High School.</b> <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</b>
6.3 Single School Plans for Improvement Approval (MES/MMS)	The Board reviewed and considered approval of the annual update to the Single School Plans for Maricopa Elementary and Maricopa Middle Schools. The plans were updated, reviewed and approved by the School Site Council in May. <b>Action: to approve the 2015-16 Single School Plans for Maricopa Elementary and Middle Schools.</b> <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</b>
6.4 Parent Involvement Policy Review and Approval	The Board conducted the annual review and considered approval of the Parent Involvement Board Policy/Administrative Regulation 6020. <b>Action: to approve the Parent Involvement Policy with no changes for 2015-16.</b> <b>Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 3-0 Vote</b>
6.5 Common Core Training / ELD Contract Ratification for Services	To support the next level of implementation of goals for the Elementary and Middle School Program Improvement Plans, and the District LCAP plan, the District will conduct Common Core State Standards (CCSS) training/coaching in English-Language Arts/English Language Development. The Board considered ratification for services with Dr. Hamilton-Bunch, PLNU and Marta Escobar from KCSOS for eight days total of training/coaching. The cost of the training will be less than \$12,800. The training will be funded using the CCSS grant funding from the state. <b>Action: to approve the CCSS Training/Coaching contracted services.</b> <b>Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 3-0 Vote</b>
<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
7.1 Change in Date of July Board Meeting	In order to accommodate summer schedules, the Board considered changing the regular Board Meeting from July 16, 2015 to <b>July 23, 2015 at 6:00 p.m.</b> <b>Action: to approve the change in the regular meeting to July 23, 2015.</b> <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</b>
7.2 Schools Legal Service Workshop	The Board considered attending School Legal Services Workshop with Dr. Meier on Friday, August 7, 2015 from 8:30 a.m.-1:30 p.m., regarding legal matters for school districts. The cost is \$90 per person. <b>Action: No action was taken</b>
7.3 District Interviewing Process Review	The Board reviewed the current process for recruitment, interviewing, selection, hiring, and Board ratification. <b>Action: with general consent this item was tabled until the July meeting.</b>
7.4 Board Policy Review/Approval-Personnel (4000's) Part 1	The Board reviewed and may considered approval of Board Policies (BP) and Administrative Regulations (AR) for the 4000's section (Part 1) related to Personnel. The updated BP/AR's provides the district with the latest legal policies. Each month the Board will be conducting a full review of needed updates of all BP/AR's. <b>Action: to adopt the presented 4000 policies and administrative regulations for Personnel as presented.</b> <b>Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 3-0 Vote</b>
<b>8. CONSENT AGENDA</b>	All matters listed under Consent Agenda are considered to be routine or sufficiently

(Consideration for Action-One motion and vote will enact all consent agenda items)	supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below enacted all items.</b> There was no separate discussion of these items prior to the time the Board of Education voted on the motion.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for the <b>Regular Board meeting on May 14, 2015.</b>
8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• May 15, 2015 for \$ 21,435.09</li> <li>• May 29, 2015 for \$ 181,680.72</li> </ul>
8.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Resignation of Certificated Employees: 2</li> <li>• Ratification of Resignation of Classified Employees: 2</li> <li>• Ratification of Employment of Classified Employees: 2</li> </ul>
8.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0072 on May 18, 2015, for \$ 27,722.37</li> <li>• Batch #0073 on May 13, 2015, for \$ 271,848.65</li> <li>• Batch #0074 on May 13, 2015, for \$ 37,075.01</li> <li>• Batch #0075 on May 13, 2015, for \$ 49,524.18</li> <li>• Batch #0076 on May 13, 2015, for \$ 1,495.60</li> <li>• Batch #0077 on May 14, 2015, for \$ 3,300.88</li> <li>• Batch #0078 on May 12, 2015, for \$4,231,000.00</li> <li>• Batch #0079 on May 18, 2015, for \$ 5,834.57</li> <li>• Batch #0080 on May 18, 2015, for \$ 2,893.15</li> <li>• Batch #0081 on May 18, 2015, for \$ 7,103.60</li> <li>• Batch #0082 on May 27, 2015, for \$ 22,965.33</li> <li>• Batch #0083 on June 1, 2015, for \$ 34,502.36</li> <li>• Batch #0084 on June 15, 2015, for \$ 5,199.35</li> <li>• Batch #0086 on June 5, 2015, for \$ 5,433.96</li> </ul>
8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring To Maricopa Unified for 2015-16: 0</li> <li>• Students Transferring From Maricopa Unified for 2015-16: 7</li> </ul>
8.6 District Donation Approval	District administration recommend ratification of the following donations: <ul style="list-style-type: none"> <li>• No Donations for June</li> </ul>
8.7 KCSOS Media Services Agreement	District administration recommend ratification of the 2015-16 Kern County Superintendent of Schools Agreement to provide media services. The cost for service is \$830.55.
8.8 KCSOS County Level Technology Services Agreement	District administration recommend ratification of the 2015-16 Kern County Superintendent of Schools Agreement to provide technology services for our district. Services to be determined and costs will be billed as services are provided.
8.9 Tobacco-Free School District Certification	District administration recommend approval of the California Department of Education Tobacco-Free School District Certification for 2015-16.
8.10 Schools Legal Rates for 2015-16	District recommend approval of Schools Legal Service Rates for 2015-16.
	<b>The superintendent recommended approval of the consent agenda items 8.1-8.10</b> <b>Action: to approve the consent agenda as presented.</b> <b>Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 3-0 Vote</b>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
9.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities.

	-ROP Board Report -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board did not adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).
10.2 Public Employment	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss Public Employment, other than compensation. Job Title: Teacher
10.3 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the evaluation of the Superintendent, Dr. Meier.
<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president will report any action taken in the closed session. <b>Reportable Action Taken: No Additional Closed Session was needed.</b>
<b>12. ADJOURNMENT:</b>	The next regular Board meeting is currently scheduled on July 23, 2015 @ 6:00 p.m. <b>Adjournment Time: with general consent the meeting was adjourned at 8:39 p.m.</b>

---

CLERK OF THE BOARD

---

EXECUTIVE SECRETARY AND SUPERINTENDENT