



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, MAY 9, 2013 - 6:00 P.M.

BOARD OF EDUCATION – APPROVED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 6:00 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Student Board Rep. Kayla Houston to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	Rene Adamo, Board President - Present Ted Destrampe, Board Vice President - Present Donna Hamblin, Board Clerk - Absent Barry Lindaman, Board Member – Present Linda Owens, Board Member - Present Kayla Houston, Student Board Member - Present Brooke Owens, Student Board Member – Present Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: with general consent the agenda was approved after moving Item #6.4.
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda could do so at that time. Each speaker had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. The Board does not take action on non-agendized items. There was no public comment.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases highlight district and student events and successes.
4.1 ASB Student Board Representative Report	The Board received a report of student activities, including information on Spring Fling, a Blaze Game and Athletics from the ASB Student Board Representatives Kayla Houston and Brooke Owens.
4.2 Annual Bond Oversight Committee Report 2011-12	The Bond Oversight Committee representative, Susie Snedden, presented the committee's report to the Board. The Board received the annual Bond Oversight Committee Report for the 2011-12 school year. The district conducted the Bond audit per guidelines and presented this information to the Bond Oversight Committee for review in February. The Oversight Committee then completed their 2011-12 annual report at the April 22, 2013, meeting. The Board reviewed the Bond Committee's report. Action: to receive the 2011-12 Bond Oversight Committee Report and direct administration to post all approved documents to the website for public review per Prop. 39 requirements. Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote
4.3 Annual Bond Audit Report Approval	The Board received and reviewed the District's annual Bond Audit. Last spring, the Board authorized the district to conduct the Bond Performance/Fiscal Audits for 2011-12. The Board considered acceptance of the Bond Audit . Action: to accept the 2011-12 Bond Audit and directed administration to post the audit to the website for public review per Prop. 39 requirements. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote
4.4 High School Pathway Program for 2013-14	The Board received the four Business Pathway Scope Charts for 2013-14. Dr. Meier, Albert Allen, Kimberly Van Winkle, and Joshua Huddleston provided a report on the pathway's changes and upgrades for the second year of the program.

6.4 Program Improvement Report	<p>The Board received a monthly update report on the status for our Program Improvement (PI) planning for both our Elementary School (Year 4) and Middle School (Year 1). The K-8 Staff has been working on four implementation planning teams: Plan writing, Training, Assessment, and Intervention. A report was presented from Bobbi Gibson, Michi Knight, and Nicole Ammeraal. A 3-day summer training to implement the PI plan was presented to the Board. The Training Team recommended an out-of-district training location to support team building. Administration recommended approval of a \$1,500 budget for this training expense.</p> <p>Action: to approve the 3-day out of district training session with a budget of \$1,500.</p> <p>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</p>
4.5 Financial Report	<p>Mrs. Debbie Pomisino provided the Board with an updated report of financial activities.</p> <ul style="list-style-type: none"> • Monthly Financial Report • KCSOS Fiscal Second Interim Certification
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	<p>These items are provided for Board information, discussion, and/or action.</p>
5.1 Peak-to-Peak Mountain Charter School Request	<p>After hearing the public comments at the April 11, 2013, Board meeting, the Board directed the administration to work with legal counsel and Peak-to-Peak Mountain Charter to work out details for the Memorandum of Understanding (MOU) document or amended Petition. The updated details were presented and discussed at the meeting. Bill Hornback, Schools Legal Service, gave clarification to the Board on several items.</p> <p>Action: to approve the petition of the Peak To Peak Mountain Charter, a charter school, subject to execution of a mutually agreeable Memorandum of Understanding by petitioners and the Maricopa Unified School District, and to designate the Superintendent or designee as the Board's authorized representative to negotiate and execute the Memorandum of Understanding.</p> <p>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</p>
5.2 Enrollment Report & Attendance Report	<p>The Board received the updated monthly report on the district enrollment for the 2012-13 school year. As of May 2, 2013 the district's enrollment was 328. The class sizes and configurations were shared. The Board was also provided with the attendance report and loss of state funding due to student absences. To-date a \$130,103.28 loss due to absences for attendance in month 8 was reported.</p>
5.3 Bond Facilities Project Report & Change Order Approval	<p>Dr. Meier and Rod Paine, with Klassen Corp. gave the monthly update on current planning and timeline for the Bond Funded Gymnasium and Swimming Pool projects. The Board considered approval of the following change order (paperwork was provided at mtg.):</p> <p>-Award contract to Knight Fencing for \$23,500 (this amount is over the current \$15,000 budgeted amount. Overage will be taken from contingency fund).</p> <p>Action: to approve the contract with Knight Fencing due to the emergency condition that exists.</p> <p>Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</p>
5.4 District Budget Planning for 2013-14	<p>This month the Board continued the annual budget development process by discussing possible revenues and expenditures for the 2013-14 school year and the following two-years based on budget assumptions and projections from the Governor's Proposed Budget. The district has been discussing two different possible funding options based on current Revenue Limit Funding model (RL) and the Governor's new Local Control Funding Formula model (LCFF) pending legislative approval. The Board gave final direction to the superintendent to draft the 2013 budget for the June 20th Board meeting and hearing.</p>
5.5 Public Comments: Sunshine Contracts for CSEA & MFA/CTA	<p>The Board heard public comments on the District's proposals for contract negotiations with both employee associations'; California School Employees Association Chapter 686 and the Maricopa Faculty Association/CTA. Also the Board heard public comments on each of the association's proposals' submitted to the district. Per education code, after this public hearing is conducted, contract negotiations may begin between the District and the Associations.</p>

	<p>Open: 8:54 p.m. Close: 8:55 p.m. No comments were made.</p>
5.6 Public Hearing: To Identify Funds for Tier III Programs and Approve Proposed Use	<p>Per Education Code 42605, as a condition of receiving funds for Tier III categorical programs, the Board held a public hearing to consider approval of the proposed explicit uses of each Tier III Programs' funding. The Tier III public hearing must be held prior to and independent of a meeting were the district budget is adopted, currently scheduled for June 20, 2013.</p> <p>Open: 8:55 p.m. Close: 8:56 p.m. No comments were made.</p>
5.7 Resolution #13-10: Approval Tier III Program Funds Uses	<p>The Board then considered approval of Resolution #13-10 to approve the use of Tier III categorical programs funding per bill AB 186 and Education Code 42605.</p> <p>Roll Call Vote:</p> <p>Rene Adamo, Yes Ted Destrampe, Yes Donna Hamblin, Absent Linda Owens, Yes Barry Lindaman, Yes</p> <p>Action: to adopt Resolution # 13-10 for use of Tier III Funding Mrs. Owens Moved, Mrs. Adamo Second, No Abstention, 4-0 Vote</p>
5.8 Annual Declaration of Need for Fully Qualified Education & 30-Day Substitutes	<p>District administration recommended approval of the Declaration of Need for Fully Qualified Educators and the Annual Statement of Need for 30-day Substitute Teachers as submitted.</p> <p>Action: to approve the Annual Statement of Need for Fully Qualified Educators and the Annual Statement of Need for 30-Day Substitute Teachers. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</p>
5.9 Bond Audit Selection for 2012-13	<p>The Board discussed hiring a firm to conduct the 2012-13 Bond audit. The district sot bids for audit services and shared the data at the meeting. The Bond Oversight Committee had recommended that the Board consider hiring a different audit firm to provide another perspective.</p> <p>Action: to table the action until the June meeting, allowing additional requests for bids to distributed. Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</p>
5.10 Special Education Teacher Hiring Process/Timeline	<p>The Board discussed the hiring process and timeline to fill the special education teacher position for the 2013-14 school year based on the recent retirement plans of our current special education teacher.</p> <p>Action: to approve the presented hiring process for a special education teacher. Mrs. Owens Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</p>
5.11 Summer MOT Work Schedule / Student and Staff Extra Summer Help	<p>The Board reviewed the MOT Summer Project Schedule and discussed the hiring process and timeline to fill the extra student and staff summer help. The district has posted the needed number of positions and will conduct interviews as needed. Our current plan is to hire 2 staff members and 6 student workers.</p> <p>Action: to approve the summer project schedule & hiring process as presented. Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 4-0 Vote</p>
5.12 Receive and file the Kern County Treasurer's Report for the 1st Quarter of 2013	<p>The Board considered the request to file the Kern County Treasurer's Report for the quarter ending March 31, 2013.</p> <p>Action: to receive and file the 1st Quarter Treasurer's Report as presented. Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 4-0 Vote</p>
6. INSTRUCTIONAL AND GENERAL ITEMS:	<p>These items are provided for Board information, discussion, and/or action.</p>
6.1 Certification of Maricopa High School's Senior Class of 2012-13	<p>District administration recommended approval of the listed, Maricopa High School's Senior Class of 2012-13 pending the completion of all requirements for Graduation as listed in Board Policy #6146.1.</p> <p>Action: to certify the 2012/13 Senior Class graduates as presented. Mrs. Owens Moved, Mr. Destrampe Second, No Abstention, 4-0 Vote</p>

6.2 Certification of Maricopa Middle School's 8 th Grade Class of 2012-13	District administration recommended approval of the listed, Maricopa Middle School's Eighth Grade Class of 2012-13 pending the completion of all requirements for Graduation as listed in Board Policy #5127. Action: to certify the 2012/13 8th Grade graduates as presented. Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 4-0 Vote
6.3 HIV/AIDS Prevention Education Unit for Middle School	Administration provided an overview of the state mandated Middle School HIV/Aides Prevention Education program being taught during the weeks of May 20-31 during 7 th period. This course will satisfy the requirements of Ed. Code 51934 (51930-51939) and District policy BP/AR 6142.1. The curriculum materials are available for parent review in the school office and a parent notification was mailed to Middle School parents/guardians. Please note that comprehensive health education is also provided to all high school students in conjunction with our physical education program. The Board reviewed the instructional materials and considered approval. Action: to approve the HIV/Aides Prevention Education program as presented. Mr. Destrampe Moved, Mrs. Owens Second, No Abstention, 4-0 Vote
6.5 Elementary Single School Plan Approval	The Board reviewed and considered approval of the 2013-14 Single School Plan for Improvement for Maricopa Elementary School. Teachers and stakeholders have participated in the development of the updated plan. The School Site Council approved the plan at their April 25, 2013 meeting. Action: to approve the 2013-14 Single School Plan for Improvement for Maricopa Elementary School. Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 4-0 Vote
6.6 Middle School Single School Plan Approval	The Board reviewed and considered approval of the 2013-14 Single School Plan for Improvement for Maricopa Middle School. Teachers and stakeholders have participated in the development of the updated plan. The School Site Council also approved the plan at their April 25, 2013 meeting. Action: to approve the 2013-14 Single School Plan for Improvement for Maricopa Middle School. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote
6.7 Middle School Title I School-Wide Program Approval	The Board considered approval to submit the application for Maricopa Middle School to operate as a Title I School Wide Program School. This status allows our Title I funding to be used for instructional support of all M.S. students rather than a targeted population. This reinstates the 6-8 grades to a school wide program, which was interrupted when the two schools separated. The School Site Council gave their approval at their April 25, 2013 meeting. Action: to approve the application for Title I School Wide Program status for Maricopa Middle School. Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote
6.8 HS Master Schedule for 2013-14	Dr. Meier provided a report on the recommended changes to the High School Master schedule for the 2013-14 school year. The H.S. staff had met to discuss needed changes to the master schedule as part of the WASC improvement planning process to best support student success. The recommended changes include, moving from a 50-minutes per period to 45-minute per period and an extended 7 th period of 75 minutes. This will allow one additional period for more flexibility in the schedule for students to take A-G courses for university qualifications and for the school to provide more course choices and availability. This new schedule also allows for a new Middle School STEM program to support a smooth transition from M.S. to High School. Action: to approve the High School Master schedule for 2013-14 as presented. Mr. Destrampe Moved, Mrs. Owens Second, No Abstention, 4-0 Vote
6.9 ROP Culinary Arts Program / Food Service Report	The Board requested information regarding the ROP/District's Culinary Arts program concerning the program expenditures and number of patrons using the Maricopa Tea Room services. The Board received an updated report of the Food Service Cafeteria Program.
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.

7.1 Commencement Ceremonies Appointments	<p>The Board made the appointments of Maricopa School Board Members to officiate at Maricopa School District's High School, 8th Grade and Kindergarten Commencement Ceremonies, held in the Auditorium.</p> <p>*8th Grade Graduation: Tuesday, June 4, 2013 @ 7:00 p.m. *Kind. Graduation: Thursday, June 6, 2013 @ 10:00 a.m. *M.H.S. Graduation: Thursday, June 6, 2013 @ 7:00 p.m.</p> <p>Action: with general consent Mrs. Adamo and Mr. Lindaman will officiate 8th Grade, Mrs. Owens and Mrs. Adamo will officiate Kindergarten, and Mr. Destrampe and Mr. Lindaman will officiate High School.</p>
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below enacted all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.</p>
8.1 Board Meeting Minutes	Approval of Board meeting minutes for the Regular Board meeting on April 11, 2013.
8.2 District Payroll Orders	<p>District administration recommended ratification of Payroll Orders:</p> <ul style="list-style-type: none"> • April 15, 2013 for \$ 18,415.20 • April 30, 2013 for \$ 136,481.39
8.3 District Personnel Assignment Order	<p>District administration recommended ratification of the District Personnel Assignment Order:</p> <ul style="list-style-type: none"> • Ratification of Employment of Certificated Employee: 2 • Ratification of Retirement of Certificated Employee: 0
8.4 District Commercial Warrants	<p>District administration recommended ratification of the Commercial Warrants:</p> <ul style="list-style-type: none"> • Batch #0040 on April 25, 2013, for \$ 453,628.26
8.5 Interdistrict Attendance Agreements	<p>District administration recommended ratification of the following Interdistrict Attendance Agreements:</p> <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 0 • Students Transferring From Maricopa Unified: 2
8.6 California Interscholastic Federation Representative	District administration recommended ratification of Josh Huddleston for our CIF League Representative for 2013-14 school year with Al Allen as alternate.
8.7 KCSOS Business Office Systems Agreement	District administration recommended ratification of the 2013-14 Kern County Superintendent of Schools Agreement to provide business office systems support. The cost for service is \$5,261.76.
8.8 Supplemental Services Contract Agreement	District administration recommended ratification of the 2013-14 contract for Supplemental Services from Datamatics, Inc.(Achieve High Points) for Mathematics Title I intervention afterschool support program.
8.9 KCSOS County Level Ed. Services for K-6 Students Contract	District administration recommended ratification of the 2013-14 Kern County Superintendent of Schools Contract to provide education services for K-6 students who have been expelled and require an alternative education placement. The rate for services will be \$29.00 per day.
8.10 SISC II Ins. Premium	District administration recommended ratification of the SISC II Property and Liability Premium projected at \$20,899.25 for the 2013-14 school year.
8.11 SISC II Unemployment Insurance Agreement	District administration recommended ratification of the SISC LEC Rate of 3%-15% for the 2013-14 school year based on our district's rate. In past years the rate has been around 3%.
8.12 SISC I Workers' Compensation Rate	District administration recommended ratification of the SISC I Workers' Comp. rate. It will be 1.05 % of the quarterly payroll. In past years the rate has been around the same.

	<p>The superintendent recommended approval of the consent agenda items 8.1-8.12.</p> <p>Action: to approve the consent agenda as presented.</p> <p>Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</p>
9. BOARD / SUPERINTENDENT REPORTS	
9.1 Board Members' Reports and Comments	<p>This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities.</p> <p>-ROP Board Report</p> <p>-Other reports, requests and comments on school-related topics</p>
4.6 Superintendent's Report	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> • State STAR Testing Implementation Report • High School Orientations • May/June Event Calendars • K-12 Open House, May 14th, 5:00 p.m. • Soroptimist Club Luncheon-M.S. & H.S. Girls, May 14th • K-8 CALM Assemblies, May 16th • Camp Keep-Ms. Sandoval Class- Week of May 20-24 • Graduation/End of Year Event Planning
10. CLOSED SESSION (AS NEEDED)	<p>The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.</p> <p>Time: 9:56 p.m.</p>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
10.2 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
10.3 Conference With Legal Counsel – Anticipated Litigation	Pursuant to Gov. Code §54956.9, subd.(d), par. (2) or (3): Significant exposure to litigation: 3 cases
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	<p>Board president reported no action taken in the closed session.</p> <p>Time: 11:06 p.m.</p> <p>Reportable Action Taken: No Action Taken</p>
12. ADJOURNMENT:	<p>The next regular Board meeting is scheduled for June 20, 2013 @ 6:00 p.m.</p> <p>Adjournment Time: 11:07 p.m.</p> <p>With general consent the Board moved to adjourn.</p>

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT