



# MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, May 23, 2019 - 6:30 P.M.

BOARD OF EDUCATION - BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
<b>1. CALL TO ORDER:</b>	Board president will call the meeting to order. <b>Time: 6:31 pm</b>
<b>2. PRELIMINARY ITEMS:</b>	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Gracie Wise, Junior student to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Rene Adamo</b> , Board President <b>Present</b> <b>Ted Destrampe</b> , Board Vice President <b>Present</b> <b>Kristin Blanco</b> , Board Clerk <b>Present</b> <b>Barry Lindaman</b> , Board Member/County Rep <b>Present</b> <b>Jim Wise</b> , Board Member/County Rep <b>Present</b> <b>Student Member: Madelynne Blanco</b> , Senior <b>Absent</b> <b>Student Member: Caitlin Moss</b> , Sophomore <b>Absent</b> <b>Scott Meier</b> , Ed.D., Superintendent / Secretary to the Board <b>Present</b> <b>Jeffrey Cooley</b> , Asst. Superintendent, Business Services <b>Present</b>
2.4 Adoption of Agenda	This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: To approve the agenda as presented.</b> <b>General Consent</b>
<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>No Comments Made.</b>
<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and, in many cases, will highlight district and student events and successes.
4.1 ASB Student Board Representative Report	The Board received a report of student activities, events and successes from Ms. Nikki Sanchez, next year's ASB Advisor.
4.2 Student Success Report	Dr. Meier, Ms. Sanchez, and students, Jayme Caples and Gracie Wise, gave a report on the High School College/Career Trip from April 9-12, 2019 to Southern California. Ms. Sanchez presented a slide displaying pictures of the venues they visited while the students spoke to the Board about each one. They expressed to the Board what a great opportunity it was for each student that participated.
4.3 Financial Report	Mr. Jeffrey Cooley provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• KCSOS Fiscal Second Interim Certification</li> <li>• P-2 Attendance Report</li> </ul>

4.4 Superintendent's Report	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> <li>• Report: 2019 State CAASPP Testing Program</li> <li>• Report: MS/HS Career Fair-May 2<sup>nd</sup> 2:00-3:00 p.m.</li> <li>• Report: Congressman McCarthy Award-May 3, 2019</li> <li>• Report: Open House/Carnival-May 16<sup>th</sup> 5:00-7:00 p.m.</li> <li>• Report: Baccalaureate-May 19<sup>th</sup> 1:00-3:00 p.m. Auditorium</li> <li>• End of Year Schedule of Events</li> <li>• MOT 2019 Summer Cleaning Schedule</li> <li>• 2019 Summer School Schedule</li> <li>• Senior Trip: "Ditch Day" Trip-May 23<sup>rd</sup>, Catalina Island (BP 6153)</li> <li>• End of Year Awards-May 24<sup>th</sup>, 10:45-3:00 p.m.</li> <li>• HS Grad Trip-May 28<sup>th</sup>, Venice Beach</li> <li>• MS Graduation, Monday, June 3<sup>rd</sup> 7:00 p.m. Auditorium</li> <li>• Kind. Graduation 9:00 a.m. / HS Graduation 7:00 p.m. Wednesday, June 5<sup>th</sup> Auditorium</li> </ul>
<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
5.1 Enrollment Report	<p>The Board received an updated report on the current enrollment for 2018-19 school year. As of <b>May 13, 2019</b>, the district's enrollment was <b>269</b>. The class sizes and configurations were included. To-date we reported a <b>\$119,596</b> loss due to absences for attendance <b>month 9</b>. Dr. Meier also provided current projections for the 2019-2020 enrollment.</p>
5.2 Kitchen/Dinning Hall Construction Project Update	<p>Dr. Meier provided an updated report on the Kitchen/Dining Hall Construction project. AP Architects, BlackHall Construction, JTS Module, and district representatives have met to finalize timelines and aspects of the project. An updated project schedule was shared. Phase One-Site Work of the project is currently being conducted. The Board considered ratification of the following two items:</p> <ol style="list-style-type: none"> <li>1) Reddig General Engineering (in place of American West Construction) Sub-contractor's Substitution. No additional costs are associated with the change.</li> <li>2) Leach Group for In-plant Inspector Services. The estimated cost for service is \$3,000 (as per budget).</li> </ol> <p><b>Action: To ratify the Sub-contractor substitution and Inspector service contract as presented.</b>  <b>Mr. Wise Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
5.3 District LCFF Budget 2019-20 Planning	<p>The Board continued discussing revenues and expenditures for the annual 2019-20 budget adoption in June. The June budget represents next year and the following two-years based on LCFF budget assumptions and projections provided from the Governor's May Revised report. The Board is in agreement with administration on upcoming changes and feels like everything things are going in the right direction. The Board also expressed a desire to see a Life Skills elective available for students to take.</p>
5.4 Summer "Seamless" Food Program Approval	<p>The Board considered approval for the operation of the Seamless Summer Feeding Option Program from June 10 - 28, 2019. This program will provide lunches for all students and family members in the community under the age of 19 years old. One food service worker was hired to operate the program and Taft City Food Service will provide the meals. Last year's personnel costs were \$591.</p> <p><b>Action: To approve the Summer Seamless Program as presented.</b>  <b>Mrs. Blanco Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b></p>

5.5 Receive and file Kern County Treasurer's Report for 1st Quarter of 2019	<p>The Board considered the request to file the Kern County Treasurer's Report for the quarter ending March 31, 2019.</p> <p><b>Action: To approve the request to file the Kern County Treasurer's Report as presented.</b></p> <p><b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b></p>
5.6 Annual Declaration of Need for Fully Qualified Education & 30-Day Substitutes	<p>District administration recommended approval of the 2019-20 Declaration of Need for Fully Qualified Educators and the Annual Statement of Need for 30-day Substitute Teachers as submitted.</p> <p><b>Action: To approve the 2019-20 Declaration of Need for Fully Qualified Educators.</b></p> <p><b>Mr. Wise Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>
5.7 Summer 2019 Project: Flooring Bid	<p>The Board considered approval of the Summer 2019 Floor Project bid.</p> <p>-Scott Burton Ent. Inc., Carpet for Classrooms 1-3 and needed floor tile near sinks. The cost of bid is \$3,400. District administration recommended approval of bid.</p> <p><b>Action: To approve the Floor Project bid as presented.</b></p> <p><b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
5.8 Hazardous Waste Removal Bid	<p>The Board considered approval of the Summer 2019 Hazardous Waste Removal and Disposal bid. The District has seven, 55-gallon drums of roofing material that needs to be removed from campus and properly disposed at a sanctioned facility. The District received two bids. Administration recommended the low bid: District administration recommended approval of bid.</p> <p>-Bid #2: Patriot Environmental Services for Hazardous Waste Removal. The cost of services is \$1,348.</p> <p><b>Action: To approve the Hazardous Waste Removal bid as presented.</b></p> <p><b>Mr. Wise Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>
5.9 MHS Mascot Costume (100 <sup>th</sup> Year Account)	<p>MHS student body requested to purchase an "Indian" Mascot Costume. The funding will come from the monies left in the 100<sup>th</sup> Year Celebration account and a donation of \$100 to the high school last month. The 100<sup>th</sup> Year Committee has agreed to use the final monies in the account for this purpose. Additional fundraising may be needed pending the final choice of mascot. Ms. Nikki Sanchez and students spoke to the Board and expressed their desire to have a mascot costume for rallies and football games. The item was tabled at this time.</p> <p><b>Action: No action was taken.</b></p>
5.10 Resolution #19-05: Contingent Tax Liabilities Release of Funds	<p>The Board considered approval to release excess impounds from the Auditor-Controller's office. The Auditor-Controller's office has indicated the need to release \$327,703.40 of contingent tax liabilities' back to the district. The district reported the amount of excess to CDE and they reduced the 2018-2019 LCFF funding by the same amount to ensure a zero-net gain to the district.</p> <p><b>Action: To approve Resolution #19-05 to release the excess impounds from the Auditor-Controller's office.</b></p> <p><b>Mrs. Blanco Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p> <p><b>Roll Call Vote:</b></p> <p><b>Yes-Rene Adamo, Board President</b></p> <p><b>Yes-Ted Destrampe, Board Vice President</b></p> <p><b>Yes-Kristin Blanco, Board Clerk</b></p> <p><b>Yes-Barry Lindaman, Board Member</b></p> <p><b>Yes-Jim Wise, Board Member</b></p>

5.11 MHS A-G College Trip with CalSOAP Grant	District administration recommended approval of the Maricopa High School A-G CalSOAP Grant Trip on June 17-19, 2019. The trip will support 18 students that are currently on track for A-G readiness to attend a 4-year university. The Three-day/Two-night trip to Northern California will visit nine university campuses. Dr. Meier, Ms. Sanchez, and Mrs. Oglesby will drive and chaperon the trip. The grant funding will pay for most of the trip costs, however, the District will need to offset some meal and transportation costs (\$1,239) of the trip due to the limits of the CalSOAP program (see budget). <b>Action: To approve the MHS A-G College Trip as presented.</b> <b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b>
<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
6.1 Certification of Maricopa High School Graduates for 2019	District administration recommended approval of the listed, Maricopa High School Graduates for 2019 pending the completion of all requirements for Graduation as listed in Board Policy #5127 & #6146.1. <b>Action: To approve the list of High School graduates as presented.</b> <b>Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b>
6.2 Certification of Maricopa Middle School 8 <sup>th</sup> Grade Graduates for 2019	District administration recommended approval of the listed, Maricopa Middle School Eighth Grade Graduates for 2019 pending the completion of all requirements for Graduation as listed in Board Policy #5127 & 6146.5. <b>Action: To approve the list of Middle School graduates as presented.</b> <b>Mrs. Blanco Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b>
6.3 Approval of HS Graduation Cap Decorations	The Board reviewed and considered approval of graduation cap decorations submitted by interested HS graduate students. There were seven High School graduates requesting to decorate their caps. <b>Action: To approve the cap designs as presented.</b> <b>Mrs. Blanco Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b>
6.4 HS Master Schedule Changes	The Board discussed and considered approval of two major changes to the High School Master Schedule and four-year plan. The District proposed the following two schedule changes for the 2019-2020 school year: -All Freshman students will take Algebra 1, (rather than some taking Algebra readiness). The following year all Sophomore students will then take Geometry to support A-G readiness. -Add new AP English 12 course (6 <sup>th</sup> period) to support advanced A-G students. Board members liked the addition of the AP classes and felt this will be a good way to challenge the students academically. <b>Actions: To approve the changes to the High School master schedule as presented.</b> <b>Mr. Wise Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b>
6.5 Lesson Planning Formats	In compliance with our WASC and SPSA Improvement action plans, Dr. Meier shared drafts of the different lesson planning guides from Primary (TK-2), Intermediate (3-5), Middle (6-8), and HS (9-12) PLC teams. Each team has discussed and agreed on the format to be used next year to support deeper lesson planning that includes DOK levels, AVID engagement strategies, Check For Understanding (CFU)/Assessments, and Response to Intervention (RtI). Some of the teams decided to have an online master (Goggle Doc) and others will be using a pencil/paper method for their lesson plan format.

<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
7.1 Commencement Ceremonies Appointments	<p>The Board appointed Maricopa School Board Members to officiate at Maricopa School District's High School, 8<sup>th</sup> Grade, and Kindergarten Commencement Ceremonies, held in the Auditorium.</p> <p>8<sup>th</sup> Grade Graduation: Monday, June 3, 2019 @ 7:00 p.m. will be officiated by <b>Mr. Lindaman</b></p> <p>Kind. Graduation: Wednesday, June 5, 2019 @ 9:00 a.m will be officiated by <b>Mr. Wise</b></p> <p>M.H.S. Graduation: Wednesday, June 5, 2019 @ 7:00 p.m. will be officiated by <b>Mrs. Blanco and Mr. Destrampe</b> (if able to attend)</p> <p><b>Action: To approve the officiates at the commencement ceremonies as listed above.</b></p> <p><b>Mrs. Blanco Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
<b>8. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for <b>Regular Board meeting April 4, 2019.</b>
8.2 District Payroll Orders	<p>District administration recommended ratification of Payroll Orders:</p> <ul style="list-style-type: none"> <li>• April 15, 2019 for \$ 15,473.98</li> <li>• April 30, 2019 for \$ 198,194.61</li> </ul>
8.3 District Personnel Assignment Order	<p>District administration recommended ratification of the District Personnel Assignment Order:</p> <ul style="list-style-type: none"> <li>• Ratification of Employment of Certificated Substitute(s): 0</li> <li>• Ratification of Resignation of Certificated Employee(s): 2</li> <li>• Ratification of Employment of Classified Employee(s) Hour Increase: 2</li> <li>• Ratification of Employment of Classified Substitute(s): 0</li> <li>• Ratification of Employment of Student Worker: 1</li> <li>• Ratification of Classified Summer MOT/Pool Workers: 4</li> <li>• Ratification of Student Summer Pool Workers: 4</li> <li>• Ratification of Student Summer MOT Workers: 8</li> </ul>
8.4 District Commercial Warrants	<p>District administration recommended ratification of the Commercial Warrants:</p> <p>Fund 01:</p> <ul style="list-style-type: none"> <li>• Batch #0034 on March 27, 2019, for \$ 29,141.65</li> <li>• Batch #0035 on April 22, 2019, for \$ 51,853.67</li> <li>• Batch #0036 on April 3, 2019, for \$ 1,976.66</li> <li>• Batch #0037 on April 5, 2019, for \$ 4,083.70</li> <li>• Batch #0038 on April 10, 2019, for \$ 365,107.90</li> <li>• Batch #0040 on April 30, 2019, for \$ 50,036.88</li> <li>• Batch #0041 on May, 1 2019, for \$ 2,518.24</li> <li>• Batch #0043 on May 6, 2019, for \$ 4,480.37</li> <li>• Batch #0045 on May 13, 2019, for \$ 348.85</li> </ul> <p>Fund 13:</p> <ul style="list-style-type: none"> <li>• Batch #0034 on March 27, 2019, for \$ 231.68</li> </ul>

	<ul style="list-style-type: none"> <li>Batch #0035 on April 22, 2019, for \$ 21,621.84</li> </ul> Fund 40: <ul style="list-style-type: none"> <li>Batch #0034 on March 27, 2019, for \$ 34,827.33</li> <li>Batch #0035 on April 22, 2019, for \$ 86,144.75</li> <li>Batch #0039 on April 30, 2019, for \$ 33,871.25</li> </ul>
8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>Students Transferring <b>To</b> Maricopa Unified for 2019-20: 0</li> <li>Students Transferring <b>From</b> Maricopa Unified for 2019-20: 0</li> </ul>
8.6 District Donation Approval	District administration recommends ratification of the following donations: <ul style="list-style-type: none"> <li>None</li> </ul>
8.7 AVID Service Contract for 2019-20	District administration recommended ratification of the AVID service contract for 2019-2020. The contract is for all three schools at a reduced rate of \$4,594.00 due to our three schools located on one site.
8.8 PLNU Intern MOU Agreement	District administration recommended ratification of the Intern Contract with Point Loma Nazarene University to allow support of teacher interns. There is no cost to this contract.
8.9 SISC Special Education Coverage Program	District administration recommended approval of the SISC Special Education Coverage Program, which supports legal excessive costs for Due Process Hearings. These hearings can be very costly and this coverage provides financial protection. The cost for coverage is \$2,125 for a district of our size.
8.10 Taft City School District Vehicle Maintenance and Food Service Agreements	District administration recommended approval of the following two Taft City School District 2019-2020 Contracts: <ul style="list-style-type: none"> <li>-Food Service Vending for providing meals for Breakfast and Lunch. The contract is for an additional .5 per meal and .10 per sack lunch over last year's contract costs.</li> <li>-Vehicle Maintenance Agreement for \$69 per hour. This is an increase of \$4 per hour over last year's rates.</li> </ul>
	<p><b>The superintendent recommended approval of the consent agenda items 8.1-8.10</b></p> <p><b>Action: To approve the consent agenda as presented</b></p> <p><b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b></p>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
9.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. Board members commented that they were pleased with the College/Career Day and said the students asked good questions to the vendors. Board members are very appreciative of the staff and all the hard work they did with prom and all graduation activities.
9.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. <b>No additional comments Made.</b>
<b>10. CLOSED SESSION (AS NEEDED)</b>	<b>The Board did not adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).

<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	<b>No Action Taken</b>
<b>12. ADJOURNMENT:</b>	<b>A Special Board meeting is scheduled for Monday, June 10, 2019 @ 6:30. The next regular Board meeting is scheduled for Thursday, June 13, 2019 @ 6:30 p.m. Adjournment Time: 9:28 pm General Consent</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT





