



# MARICOPA UNIFIED SCHOOL DISTRICT

**Wednesday, May 17, 2017 - 6:00 P.M.**

**BOARD OF EDUCATION - UNADOPTED BOARD MEETING MINUTES**

**DISTRICT LIBRARY**

**955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president Rene Adamo called the meeting to order. Time: 6:02 P.M.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president led the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Rene Adamo, Board President - Present</b> <b>Barry Lindaman, Board Vice President - Present</b> <b>Kristin Blanco, Board Clerk - Present</b> <b>Ted Destrampe, Board Member - Present</b> <b>Jim Wise, Board Member - Present</b> <b>Arissa Miller, Senior ABS Board Representative - Present</b> <b>Chiloe Lewis, Junior ABS Board Representative - Absent</b> <b>Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present</b>
2.4 Adoption of Agenda	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: Move items 4.2 up before 4.1.</b> <b>Mrs. Adamo Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b>
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>No Comments Made.</b>
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 Student Success Showcase	Mr. Cooley and the Teacher PLC teams (Primary/Intermediate/Middle School/ High School) provided the Board an update on the implementation of the Board approved action plans for improvement to support student academic success.
4.2 ASB Student Board Representative Report	The Board received a report of student activities, events and successes from ASB Student Board Representative Arissa Miller.
4.3 Financial Report	Mrs. Stacey Oglesby provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report*</li> <li>• KCSOS Fiscal Second Interim Certification*</li> <li>• P-2 Attendance Report*</li> </ul>

4.4 Superintendent's Report	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> <li>• May/June Event Calendar Listings*</li> <li>• MS Music Performance – Tues. May 23 @ 6:00 p.m.*</li> <li>• HS Play – Wed. May 24 @ 6:00 p.m.</li> <li>• Honor Roll / Awards Assembly-Thur. May 25<sup>th</sup> 11:45-3:00 p.m.</li> <li>• Review Graduation/HS End Of Year Schedule*</li> <li>• Report-Teachers and Classified Appreciation-May 1 &amp; May 8</li> <li>• Report-Soroptimist Luncheon-M.S. &amp; H.S. Girls-Held May 9*</li> <li>• Report-2017 CAASPP Testing Program</li> <li>• Report on Congressmen Kevin McCarthy's Award-Alfonso Jimenez-Held May 11<sup>th</sup> @ 4:30*</li> <li>• Report-Open House/Carnival-Held May 16<sup>th</sup> 3:30-6:30 p.m.*</li> <li>• MOT Summer Cleaning Schedule*</li> <li>• Bond Projects Implementation Plan*</li> </ul>
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items were provided for Board information, discussion, and/or action.
5.1 Enrollment Report	The Board received an updated report on the current enrollment for 2016-17 school year. As of May 9, 2017, the district's enrollment was <b>300</b> . The class sizes and configurations are included. Dr. Meier provided projected classroom enrollment for 2017-18. To-date we are reporting a <b>\$110,984.16</b> loss due to absences for attendance month 9.
5.2 District LCFF Budget 2017-18 Planning/LCAP	<p>The Board continued discussing priorities for revenues and expenditures for the annual 2017-18 budget. The June budget represents next year and the following two-years based on LCFF budget assumptions and projections provided from CDE.</p> <p><b>Action: The Board gave final direction to the superintendent to draft the 2017-18 budget and LCAP for the Monday, June 12<sup>th</sup> Board hearing and approval at the Thursday, June 15<sup>th</sup> Board meeting.</b></p> <p><b>Mr. Lindaman Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b></p>
5.3 Summer "Seamless" Food Program Approval	<p>The Board discussed and considered approval for the operation of the Seamless Summer Feeding Option Program from June 6 - July 5, 2017. This program will provide lunches for all family members in the community under the age of 19 years. One food service worker will be hired to operate the program and Taft City Food Service will provide the meals. Last year excess program costs were \$1,479.04</p> <p><b>Action: Approval to operate program</b></p> <p><b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b></p>
5.4 Summer Pool/Swim Program	<p>The Board discussed and considered options for operational costs of the summer swim program. The Board discussed fees and operational hours.</p> <p><b>Action: Approval to operate the summer pool/swimming program as a one year "field test" at no change for MUSD students, families, and community members.</b></p> <p><b>Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>
5.5 Receive and file Kern County Treasurer's Report for 1st Quarter of 2017	<p>The Board considered the request to file the Kern County Treasurer's Report for the quarter ending March 31, 2017.</p> <p><b>Action: Approval of report</b></p> <p><b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b></p>
5.6 Annual Declaration of Need for Fully Qualified Education & 30-Day Substitutes	<p>District administration recommended approval of the 2017-18 Declaration of Need for Fully Qualified Educators and the Annual Statement of Need for 30-day Substitute Teachers as submitted.</p> <p><b>Action: Approval as submitted</b></p> <p><b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>

5.7 Teacher Employment Ratification	<p>The Board considered the hiring ratification recommended by Dr. Meier for our MHS English teacher. The Board met and asked Mr. Garrett Willis questions before taking the final vote.</p> <p><b>Action: Approve Mr. Willis for position</b>  <b>Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b></p>
5.8 Superintendent Contract Ratification 2017-2021	<p><b>The Board moved into Closed Session at 8:25 p.m. to consider a 2017-21 employment contract for the Superintendent/Principal Scott Meier, Ed.D.,</b> The contract would take effect July 1, 2017 and would replace the current 2015-18 contract. The salary schedule for the position would remain the same as under the current contract (Superintendent currently earns \$138,810 at Step 5 of the schedule), based on a 225-day work year. The District would also continue to pay the dues for the Superintendent/ Principal's membership in two professional educational organizations of his choice. The board will consider salary and benefits increase on a year-to-year basis.</p> <p><b>Action: No action was taken in Closed Session and The Board moved into Open Session at 8:41 p.m.</b></p> <p><b>In Open Session the Board president read the information above on the details of the contract. The Board then took action to approve the 2017-21 employment contract for the Superintendent/Principal Scott Meier, Ed.D.,</b>  <b>Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b></p>
5.9 Special Education Academy Training for Mr. Cooley	<p>Dr. Meier discussed and recommended approval to send Mr. Cooley to the ASCA extensive Special Education administrative training. This training will provide over 70 hours of professional development over seven weekends (Friday/Saturday sessions). This academy is being presented in Bakersfield therefore no travel costs will be incurred. The cost for the training is \$1,465 and will be paid using Special Education funding.</p> <p><b>Action: Approval of training as submitted.</b>  <b>Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
5.10 District Auditor Services Contract	<p>The Board considered approval of Scott Erwin, CPA Inc. to conduct the independent district business audit for 2017-18. The auditor provided two options for services; a one year contract in the amount of \$17,000 or a 3 year contract in the amount of (Yr 1) \$16,000, (Yr 2) \$16,000, and (Yr 3) \$17,000. The 3-year contract is a savings of \$2,000. Last year, the contract cost was \$15,000.</p> <p><b>Action: Approval of a three year contract with Scott Erwin CPA inc. as submitted</b>  <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
5.11 CAVA Insight Alternative School Accountability Model Application	<p>Kimberly Odom from CAVA presented the CAVA Insight Alternative School Accountability Model Application for board consideration and approval. This model will be in lieu of CAASP Accountability system and for the alternative credit system for graduation.</p> <p><b>Action: Approval of CDE application as submitted.</b>  <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>

<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
6.1 Certification of Maricopa High School Graduates - Class of 2017	District administration recommended approval of the listed, Maricopa High School Graduates - Class of 2017 pending the completion of all requirements for Graduation as listed in Board Policy #6146.1. <b>Action: Approval of MHS graduation student list.</b> <b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b>
6.2 Certification of Maricopa Middle School 8 <sup>th</sup> Grade Graduates of 2017	District administration recommended approval of the listed, Maricopa Middle School Eighth Grade Graduates of 2017 pending the completion of all requirements for Graduation as listed in Board Policy #5127. <b>Action: Approval of 8<sup>th</sup> grade graduation student list.</b> <b>Mr. Wise Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b>
6.3 Approval of HS Graduation Cap Decorations	The Board considered approval of graduation cap decorations submitted by interested HS students. <b>Action: Approval for Graduation Cap designs as submitted.</b> <b>Mrs. Adamo Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b>
6.4 New Accountability System Overview-Part II	Dr. Meier provided a very informative and in-depth overview of the new state accountability system <i>Dashboards-Part II</i> . The system will provide data on seven state indicators and four local indicators. The Dashboard will show a five-step rating system based on status and change over time for each area.
6.5 Benchmark Data Review-End of Year iReady Report	Jeffrey Cooley provided a data review of the third administration of the district's iReady benchmark assessment program. The data will compare the September with the March assessment administrations to show areas of growth increases or decreases in ELA and Math benchmark test scores.
<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action. <b>No Items to be considered</b>
7.1 Commencement Ceremonies Appointments	The Board appointed Maricopa School Board Members to officiate at Maricopa School District's High School, 8 <sup>th</sup> Grade, and Kindergarten Commencement Ceremonies, held in the Auditorium. *8 <sup>th</sup> Grade Graduation: Tuesday, May 30, 2017 @ 7:00 p.m. <b>Mrs. Blanco and Mr. Lindaman</b> *Kind. Graduation: Thursday, June 1, 2017 @ 9:00 a.m. <b>Mrs. Adamo and Mr. Wise</b> *M.H.S. Graduation: Thursday, June 1, 2017 @ 7:00 p.m. <b>Mr. Lindaman and Mr. Destrampe</b> <b>Action: No formal action needed.</b>
<b>8. CONSENT AGENDA</b>	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for <b>Special Board meeting on April 18, 2017</b> and <b>Regular Board meeting on April 20, 2017.</b>
8.2 District Payroll Orders (Enclosure)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• April 13, 2017 for \$ 36,694.79</li> <li>• April 28, 2017 for \$ 200,112.80</li> </ul>

8.3 District Personnel Assignment Order	District administration recommends ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Employment of Certificated Employees: 1</li> <li>• Ratification of Position Change of Classified Employees: 2</li> <li>• Ratification of Employment of Classified Employees: 1</li> <li>• Ratification of Summer Employment of Classified Employees: 2</li> <li>• Ratification of Summer Student Employment: 17</li> </ul>
8.4 District Commercial Warrants	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0051 on April 24, 2017, for \$ 2,338,462.13</li> <li>• Batch #0052 on April 24, 2017, for \$ 19,078.24</li> <li>• Batch #0053 on April 26, 2017, for \$ 80,380.00</li> <li>• Batch #0054 on April 26, 2017, for \$ 2,492.00</li> <li>• Batch #0055 on May 1, 2017, for \$ 20,992.74</li> <li>• Batch #0056 on April 1, 2017, for \$ 5,308.44</li> </ul>
8.5 Interdistrict Attendance Agreements	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring From Maricopa Unified for 2017-18: 2</li> </ul>
8.6 District Donation Approval	District administration recommends ratification of the following donations: <ul style="list-style-type: none"> <li>• None at this time</li> </ul>
8.7 KCSOS Camp KEEP Contract Approval #18-0158	District administration recommends approval of KCSOS Camp KEEP contract agreement for the 2017-18 school year. The cost is \$262 per student for the 5-day outdoor science camp program for our 6 <sup>th</sup> grade students.
8.8 KCSOS Consolidated Application Service Support Agreement #18-0138	District administration recommends ratification of the 2017-18 Kern County Superintendent of Schools Agreement for Consolidated Application Service Support. The hourly rate of \$62.50 per hour will only be charged if the district requests support.
8.9 CIF League Representative Approval	District administration recommends ratification of the 2017-18 California Interscholastic Federation (CIF) League Representatives per EC 33353. Steve Fitzsimmons, our Athletic Director, will be our main contact.
8.10 KCSOS Business Office Support Agreement #18-0077	District administration recommends ratification of the 2017-18 Kern County Superintendent of Schools Agreement for Business Office Support Services and business QSS software system. The cost is \$3,375.75 per year.
8.11 KCSOS Accounting Support Agreement #18-0117	District administration recommends ratification of the 2017-18 Kern County Superintendent of Schools Agreement for Accounting Support Services for July through September 2017. The cost is \$4,500 for July, August, and September.
8.12 Sale of Obsolete Books and Equipment	The Superintendent recommends approval to sell or discard, items under \$2,500 in value, on list per Board Policy #3270. A two-week notice has been posted. If no bids are received items will be distributed to students and/or discarded.
	<b>The superintendent recommends approval of the consent agenda items 8.1-8.12</b> <b>Action: Approval of all items 8.1-8.12 as submitted.</b> <b>Mr. Destrampe Moved, Mrs. Adamo Second, No Abstention, 5-0 Vote</b>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
9.1 Board Members' Reports and Comments	This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -Other reports, requests and comments on school-related topics <b>The Board members commented on the Science Family Night, future technology needs, Open House, and how kids love it at MUSD.</b>

9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. <b>No additional comments made.</b>
10. CLOSED SESSION	<b>The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918.</b> <b>Time: 9:51 p.m.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).
10.2 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, Agency Designated Representatives: Ted Destrampe and Barry Lindaman Unrepresented Employment Position: Superintendent
10.3 Public Employment	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss Public Employment, other than compensation. Job Title: Superintendent
11. REPORT FROM CLOSED SESSION:	<b>Board president will report any action taken in the closed session.</b> <b>Time: 10:01 p.m.</b> <b>Reportable Action Taken: No action taken in Closed Session.</b>
12. ADJOURNMENT:	<b>The next Special Board meeting is schedule for Monday, June 12, 2017 @ 6:30 p.m. The next regular Board meeting is scheduled for Thursday, June 15, 2017 @ 6:30 p.m.</b> <b>Adjournment Time: 10:02 p.m. with General Consensus of Board</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT