



# MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, May 12, 2016 - 6:00 P.M.

BOARD OF EDUCATION - ADOPTED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board vice president called the meeting to order. Time: 6:05 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board vice president will provide a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board vice president asked Ms. Wise to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Ted Destrampe</b> , Board President - Present <b>Barry Lindaman</b> , Board Vice President - Present <b>Michelle Dunham</b> , Board Clerk - Present <b>Rene Adamo</b> , Board Member - Present <b>Robert Teel</b> , Board Member - Absent <b>Jacob Andrade</b> , Senior ABS Board Representative – Absent <b>Bethany Wise</b> , Senior ABS Board Representative – Present <b>Scott Meier</b> , Ed.D., Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda	This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: with general consent the Board approved the agenda after moving Items 5.11, 5.12, and 5.2 forward.</b>
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda could do so at this time. Each speaker will had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. The Board does not take action on non-agendized items. <b>There were no public comments.</b>
CLOSED SESSION	As part of the next two items, the Board moved to closed session to interview and discuss the two listed position. <b>Closed Session Time: 6:32 p.m.</b> <b>Open Session Time: 7:03 p.m. No action taken in closed session</b>
Resequenced-5.11 CTE Teacher Employment Ratification	In order to implement the new Culinary Arts-Foods Program, Dr. Meier recommended Shella Floyd be hired as a High School Career Technical Education (CTE) teacher starting in the 2016-17 school year. The Culinary Arts program will operate with one full-time teacher (with staff time to cover teacher's lunch period). The funding for the position will be from, what was, ROP funding. Her first day of hire will June 3, 2016. <b>Action: to approve Shella Floyd for the CTE Teacher position in 2016-17</b> <b>Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 4-0 Vote</b>
Resequenced-5.12 Counselor Position Employment Ratification	An interview process has been conducted to fill the open counselor position. The interview team recommended the Board consider Nikolette Sanchez for the position. She is our current CALSOAP counselor at the High School and will have a PPS credential and Master's in School Counseling in June. <b>Action: to approve Nikolette Sanchez for the Counselor position in 2016-17</b> <b>Mrs. Adamo Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b>
Resequenced-5.2 CAVA Changes to Charter MOU	Katrina Abston, Senior Head of CAVA, presented the Board with a proposal to change the structure of CAVA programs to better support at-risk high school students. The Board directed the Superintendent to look into the proposed changes and move forward with the recommendations and public hearing at the June meetings.

<b>4. REPORTS / PRESENTATIONS:</b>	These items were informational reports or public presentations and in many cases highlighted district and student events and successes.
4.1 ASB Student Board Representative Report	The Board received a report of student activities, events and successes from ASB Student Board Representative Bethany Wise.
4.2 Student Success Reports	Middle School report highlighting technology integration into all subject matters.
4.3 Financial Report	Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• KCSOS Fiscal Second Interim Certification</li> <li>• P-2 Attendance Report</li> </ul>
4.4 Superintendent's Report	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> <li>• May/June Event Calendar Listings</li> <li>• Report CAASPP Testing Program</li> <li>• Report on Congressman Kevin McCarthy's Award-Bethany Wise-Held May 6<sup>th</sup></li> <li>• Report on Open House-Held May 10<sup>th</sup> 5:00 p.m.</li> <li>• Teachers and Classified Appreciation Weeks-May 2 &amp; May 16</li> <li>• Soroptimist Luncheon-M.S. &amp; H.S. Girls-May 17</li> <li>• Graduation/End of Year Event Schedule</li> <li>• West Kern Adult Ed. Program Update</li> </ul>
<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
5.1 Enrollment Report	The Board received an updated report on enrollment for the 2015-16 school year. As of May 5, 2016, the district's enrollment was <b>296</b> . The class sizes and configurations were included. A \$74,106.02 loss due to absences for attendance month 8 was also reported. Dr. Meier provided projected classroom enrollment for 2016-17.
5.3 WSROP Program Dissolution Plan	As requested at the April Board meeting, ROP Director, Sandy Mittlesteadt, discussed the financial information from the ROP construction class house that was built as part of the WSROP program. The transfer of all program items to Maricopa is complete. The last day of the joint program is June 30, 2016.
5.4 District LCFF Budget Planning	The Board continued discussing priorities for revenues and expenditures for the annual 2016-17 budget. The June budget represents next year and the following two-years based on LCFF budget assumptions and projections provided from CDE. The Board gave final direction to the superintendent based on the LCAP priorities set by the Board to draft the 2016-17 budget for the June 13 <sup>th</sup> Board hearing and approval at the June 16 <sup>th</sup> Board meeting.
5.5 Public Hearing: Sunshine Contract for CSEA & District	The Board held a public hearing to receive comments on the California School Employees Association Chapter 686 contract proposal and the district's response proposal for contract negotiations. Per education code, after this public hearing is conducted, contract negotiations may begin between the District and the Association. <b>Hearing Opened: 9:16 p.m.</b> <b>Hearing Closed: 9:17 p.m.</b> <b>There were no public comments received</b>
5.6 Public Hearing: Sunshine Contract for MFA/CTA & District	The Board held a public hearing to receive comments on the California Teachers Association/Maricopa Faculty Association contract proposal and the district's response proposal for contract negotiations. Per education code, after this public hearing is conducted, contract negotiations may begin between the District and the Association. <b>Hearing Opened: 9:18 p.m.</b> <b>Hearing Closed: 9:19 p.m.</b> <b>There were no public comments received</b>

<p>5.7 Summer "Seamless" Food Program Approval</p>	<p>The Board considered approval for the operation of the Seamless Summer Feeding Option Program from June 6-July 1, 2016. This program will provide lunches for all family members in the community under the age of 19 years. One food service worker will be hired to operate the program and Taft City Food Service will provide the meals. Pending the number of lunches served, the cost of the program should be recouped. Last year excess program costs were \$510.  <b>Action: to approve the Summer Food Program</b>  <b>Mrs. Adamo Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b></p>
<p>5.8 Resolution # 16-05: Education Protection Account for 2016-17</p>	<p>The Board considered adoption of Resolution #16-05 to approve the 2016-17 use of Education Protection Account (EPA) funding per Proposition 30. Each district governing board makes the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting. Funds shall not be used for administration. The district plans to use the full amount of the approximate <b>\$669,318</b> to "protect" teacher salaries. These are not new monies coming into the district but use of current funding.  <b>Action: to adopt Resolution #16-05, designation of EPA Funding for 2016-17</b>  <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>  <u>Roll Call Vote:</u>  <b>Ted Destrampe</b> , Board President - aye  <b>Barry Lindaman</b>, Board Vice President - aye  <b>Michelle Dunham</b>, Board Clerk - aye  <b>Rene Adamo</b> Board Member -aye  <b>Robert Teel</b>, Board Member – absent</p>
<p>5.9 Receive and file Kern County Treasurer's Report for 1st Quarter of 2016</p>	<p>The Board considered the request to file the Kern County Treasurer's Report for the quarter ending March 31, 2016.  <b>Action: to receive &amp; file the 1st Quarter Kern County Treasurer's Report for 2016</b>  <b>Mrs. Adamo Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b></p>
<p>5.10 Annual Declaration of Need for Fully Qualified Education &amp; 30-Day Substitutes</p>	<p>District administration recommended approval of the 2016-17 Declaration of Need for Fully Qualified Educators and the Annual Statement of Need for 30-day Substitute Teachers as submitted.  <b>Action: to approve the 2016-17 Declaration of Need and Annual Statement of Need for 30-Day Substitute Teachers.</b>  <b>Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b></p>
<p><b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b></p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>6.1 English Language Arts (K-5) Textbook Adoption/Purchase</p>	<p>Mr. Cooley shared the recommendation for the adoption of new Elementary English/Language Arts (ELA) Textbooks (<b>K-5</b>) from <b>McGraw Hill, Wonders</b>, which is aligned with new Common Core State Standards (CCSS). The Board conducted the first review and possible adoption of the recommended Textbooks for an eight-year cycle. The estimated cost of the series is \$55,000. The textbooks have been on display for the parents and community for the past two weeks. There were no parent comments at the Board meeting.  <b>Action: to approve the McGraw Hill, Wonders textbooks for purchase</b>  <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b></p>
<p>6.2 Certification of Maricopa High School Graduates - Class of 2016</p>	<p>District administration recommended approval of the listed, Maricopa High School Graduates - Class of 2016 pending the completion of all requirements for Graduation as listed in Board Policy #6146.1.  <b>Action: to certify the Maricopa High School Graduates Class of 2016</b>  <b>Ms. Dunham Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b></p>

6.3 Certification of Maricopa Middle School 8 <sup>th</sup> Grade Graduates of 2016	District administration recommended approval of the listed, Maricopa Middle School Eighth Grade Graduates of 2016 pending the completion of all requirements for Graduation as listed in Board Policy #5127. <b>Action: to approve the Maricopa Middle School 8<sup>th</sup> Grade Graduates of 2016</b> <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>
6.4 Single School Plan End-of-Year Report	This year the staff has been implementing the Single school plan for improvement. Dr. Meier provided an update report on the Elementary and the Middle School's action plan goal implementation for the 2015-16 school year.
6.5 WASC End-of-Year Report	The high school staff has been working to complete action plan goals for the WASC plan. Dr. Meier provided an update report for the implementation of the 2015-16 goals.
<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
7.1 Board Policy Approval-Facilities (7000's)	The Board conducted a second review and considered approval of Board Policies (BP) and Administrative Regulations (AR) for 7000's section related to Facilities. The Board is conducting a full review of all BP/AR's at each monthly Board meeting. <b>Action: to adopt the Facilities (7000's) section of Board Policy and AR</b> <b>Mrs. Adamo Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b>
7.2 Commencement Ceremonies Appointments	The Board appointed Maricopa School Board Members to officiate at Maricopa School District's High School, 8 <sup>th</sup> Grade, and Kindergarten Commencement Ceremonies, held in the Auditorium. *8 <sup>th</sup> Grade Graduation: Tuesday, May 31, 2016, Mr. Lindaman and Ms. Dunham *Kind. Graduation: Thursday, June 2, 2016, Mrs. Adamo *M.H.S. Graduation: Thursday, June 2, 2016, Mr. Lindaman and Mr. Destrampe <b>Action: to approve the above listed appointments</b> <b>Mrs. Adamo Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b>
<b>8. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda were considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below enacted all items.</b> There was no separate discussion of the items prior to the time the Board of Education voted on the motion.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for <b>Regular Board meeting on April 14, 2016.</b>
8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• April 15, 2016 for \$ 22,207.11</li> <li>• April 29, 2016 for \$ 184,360.13</li> </ul>
8.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Retirement of Certificated Employee: 1</li> <li>• Ratification of Summer Employment of Classified Employees: 3</li> <li>• Ratification of Summer Student Employment: 15</li> </ul>
8.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0054 on April 6, 2016, for \$ 7,882.82</li> <li>• Batch #0055 on April 6, 2016, for \$ 9,085.24</li> <li>• Batch #0056 on April 6, 2016, for \$1,336,740.06</li> <li>• Batch #0057 on April 13, 2016, for \$ 31,249.06</li> <li>• Batch #0058 on April 13, 2016, for \$ 17,043.45</li> <li>• Batch #0059 on April 20, 2016, for \$ 3,270.69</li> <li>• Batch #0060 on April 13, 2016, for \$ 6,914.88</li> <li>• Batch #0061 on April 20, 2016, for \$ 489,774.24</li> <li>• Batch #0062 on April 20, 2016, for \$ 3,285.00</li> <li>• Batch #0063 on April 19, 2016, for \$ 4,116.00</li> <li>• Batch #0064 on April 18, 2016, for \$ 10,624.66</li> <li>• Batch #0065 on April 25, 2016, for \$ 25,051.87</li> </ul>

8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring To Maricopa Unified for 2015-16: 0</li> <li>• Students Transferring From Maricopa Unified for 2015-16: 0</li> </ul>
8.6 District Donation Approval	District administration recommended ratification of the following donation: <ul style="list-style-type: none"> <li>• Taft Mason Lodge \$500 to the Athletic Department for all programs</li> </ul>
8.7 KCSOS BSTA Induction Agreement Amendment	District administration recommended ratification of the 2016-17 Kern County Superintendent of Schools Agreement Amendment to provide BSTA Induction services for preliminary credentialed teachers (\$3,350 per teacher/per year).
8.8 KCSOS County Level Educational Services (K-6) Agreement	District administration recommended ratification of the 2016-17 Kern County Superintendent of Schools Agreement to provide educational services for K-6 students who have been expelled. Rate determined on an as needed bases.
8.9 CIF League Representative Approval (Enclosure)	District administration recommended ratification of the 2016-17 California Interscholastic Federation (CIF) League Representatives per EC 33353. Steve Fitzsimmons, our Athletic Director, will be our main contact.
8.10 Fieldwork Agreement For Student Teachers	District administration recommended ratification of the 2016-17 agreement between La Verne University and MUSD to allow student teacher placement as needed.
	<b>The superintendent recommended approval of the consent agenda items 8.1-8.10 Action: to approve the consent agenda as presented Mr. Lindaman Moved, Ms. Dunham Second, No Abstention, 4-0 Vote</b>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
9.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and ask for additional direction from the Board.
<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time: 9:55 p.m.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).
10.2 Public Employment	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss Public Employment, other than compensation. Job Titles: Teacher(s) / Counselor
<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president reports any action taken in the closed session. <b>Time: 10:15 p.m.</b> <b>Reportable Action Taken: No Reportable Action Taken</b>
<b>12. ADJOURNMENT:</b>	The next special Board meeting is <b>Monday, June 13, 2016 @ 6:00 p.m.</b> and the regular Board meeting is scheduled on <b>Thursday, June 16, 2016 @ 6:00 p.m.</b> <b>Adjournment Time: with general consent the meeting was adjourned at 10:16 p.m.</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT