



# MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, FEBRUARY 9, 2012 - 6:00 P.M.

BOARD OF EDUCATION – Unapproved REGULAR BOARD MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
<b>1. CALL TO ORDER:</b>	Board president called the meeting to order. <b>Time: 6:00 p.m.</b>
<b>2. PRELIMINARY ITEMS:</b>	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Susan Snedden to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Rene Adamo, Board President - Present</b> <b>Christine Higgins, Board Vice President - Present</b> <b>Linda Owens, Board Clerk - Present</b> <b>Donna Hamblin, Board Member - Present</b> <b>Barry Lindaman, Board Member - Present</b> <b>Cortney Downey, Student Board Representative - Present</b> <b>Emily Phillips, Student Board Representative- Present</b> <b>Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present</b>
2.4 Adoption of Agenda (Consideration for Action)	This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: to move the closed session item 10.4 to be held next.</b> <b>General consent approved.</b>
<b>CLOSED SESSION</b> Public Employee (Teacher) Discipline/Dismissal/Release:	Pursuant to Gov. Code §54957, the Board met with the district Superintendent, Dr. Meier. With general consent the Board moved to closed session at 6:05 p.m.
<b>REPORT FROM CLOSED SESSION:</b>	Board president reported no action taken in the closed session. <b>Time: 7:00 p.m.</b> <b>Reportable Action Taken: None</b>
<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board and make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.
<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 ABS Student Board Representative Report	The Board received a report of student activities, events and successes from the ABS Student Board Representatives Cortney Downey and Emily Phillips.
4.2 Financial Report	Mrs. Debbie Pomisino provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Budget Report</li> <li>• KCSOS 1<sup>st</sup> Interim Review Respond</li> <li>• Bus Retrofit Program Grant</li> </ul>
4.3 Superintendent's Report	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> <li>• February/March Event Calendar</li> <li>• Crosswalk Parent Notification</li> <li>• Honor Roll / Awards Assembly</li> <li>• HS STEMs Field Trips</li> <li>• Baseball/Softball*</li> </ul>
<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.

5.1 Enrollment Report & Attendance Report	The Board received an updated report on the current enrollment for 2011-12. As of February 2, 2012, the district's enrollment was <b>263</b> . The Board was also provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a <b>\$41,464</b> loss due to absences for attendance months 1-5.
5.2 Financial Audit Annual Report & Approval (Consideration for Action)	Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the districts financial procedures. Nancy Roberts from the firm, Roberts and James Certified Public Accountants conducted the audit for the 2010-11 Fiscal Year (July 1, 2010-June 30, 2011). The Board reviewed the audit report. The supplement contained selected summary pages from the full document. No audit findings were found to be out of compliance. The full audit report is available upon request. The administration recommends approval. <b>Action: to approve the June 30, 2011 financial audit.</b> <b>Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b>
5.3 District Budget Planning	This month the Board begins the annual budget development process by discussing revenues and expenditures for this school year and the following two-years based on budget assumptions and projections from the Governor's January Proposed Budget. The Board may consider setting Special Board Worksession(s) to conduct in-depth budget planning.
5.4 Bond Facilities Project Update / Bond Oversight Committee Meeting Report (Consideration for Action)	Dr. Meier gave an update on current planning and timeline for the Gymnasium and Swimming Pool Bond projects. Highlights of the last Bond Oversight Committee meeting held on January 17, 2012, were provided. The Board also reviewed the funding projection spreadsheet for future Bond projects with remaining bond funding. The Board considered approval of an audit firm to conduct Bond Financial & Performance Audits for the past 7 years required by Prop 39, to be funded by non-bond monies. <b>Action: to approve Roberts &amp; James, CPA's for the Bond Audits</b> <b>Mrs. Hamblin Moved, Mrs. Owens Second, No Abstention, 4-1Vote</b>
5.5 Superintendent Contract Extension Approval (Consideration for Action)	The Board discussed and considered approval of the superintendent contract for Dr. Meier. The contract amendment extends the contract, one year till June 30, 2014. The language intent has not been altered in the new form. <b>Action: to extend the Superintendent's Contract one additional year.</b> <b>Mr. Lindaman Moved, Mrs. Owens Second, No Abstention, 5-0 Vote</b>
5.6 Approval of SARC Reports for 2010-11 School Year (Consideration for Action)	The Board reviewed and considered ratification of the School Accountability Report Cards (SARC). These reports are for each of the district's three schools & provide information required by the state. Most of the information is for the 2010-11 school year (some of the financial information is from 2009-10 year). Upon Board approval the documents will be posted on California Dept. of Education & our District's Websites. The SARC reports are also available, on request, in print for interested public members in the school offices. Administration recommends ratification of the SARC reports. <b>Action: to approve the 2010-11 SARC reports.</b> <b>Mrs. Hamblin Moved, Mrs. Higgins Second, No Abstention, 5-0 Vote</b>
5.7 Approval to Staff Classified Positions (Consideration for Action)	The Board considered approval to fill the following classified positions due to the need for services in the special education program, migrant program and new Bridge program: -Special Education Instructional Aide (3.5 hours) -Special Education Instructional Aide (3.5 hours) -Migrant Instructional Aide (3.5 hours) -Yard Duty (extended 1 hour) <b>Action: to approve the classified positions as listed.</b> <b>Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 5-0 Vote</b>
5.8 Ratification of CSEA's Three Year Employee Contract (Consideration for Action)	The Board considered ratification of the new three-year, 2011-2014, contract between the MUSD and CESA Chapter 186, pending the Association member's ratification. <b>Action: to ratify the 2011-14 CSEA Contract.</b> <b>Mr. Lindaman Moved, Mrs. Higgins Second, No Abstention, 5-0 Vote</b>

5.9 Receive and file the Kern County Treasurer's Report for the 4 <sup>th</sup> Quarter of 2011	The Board considered the request to file the Kern County Treasurer's Report for the quarter ending December 31, 2011. <b>Action: to receive and file the 4<sup>th</sup> quarter Kern County Treasurer's Report. Mrs. Higgins Moved, Mrs. Hamblin Second, No Abstention, 5-0 Vote</b>
<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
6.1 WASC Plan Approval-First Review	The Board conducted the first review of the updated WASC Report and Action Plan. The Administration and High School Staff have been working together for the past several months to update and implement the WASC action plan. After this first review, the Board will consider final approval of the WASC Plan in March for the upcoming WASC school review that is scheduled for April 11, 2012.
6.2 Strategic Planning Action Implementation Plan Updated	The Board continued discussing the implementation of new "Business Action Plan" based on the Strategic Planning process. The Board reviewed the implementation action timeline draft at the meeting.
6.3 New "Bridge" Program Report / Board Policy Review & Approval (Consideration for Action)	Dr. Meier provided an update report on the new self-contained 6-12 grade "Bridge" classroom program. The classroom, that was started last week, is a small sized (14 students), self-contained program that is using computer-based curriculum & instruction from CAVA to help students find success and move back into the regular school program. The Board will review and may consider approval of a new Board Policy/AR 6182 to state that placement in the new Bridge program will be considered before sending students to other alternative programs. <b>Action: no action</b>
<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
7.1 Economic Interests Form 700	Each year, Board members and selected administrative positions must submit Forms 700 for Conflict of Interest per BB 9270 by the April 1st deadline. Forms 700 were provided to Board Members.
<b>8. CONSENT AGENDA</b> (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for the Special Board meeting on <b>January 10, 2012</b> and Regular Board meeting on <b>January 12, 2012.</b>
8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• January 13, 2012 for \$ 12,744.98</li> <li>• January 31, 2012 for \$141,381.88</li> </ul>
8.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Classified - Ratification of Employment of 3 Classified Employees</li> <li>• Athletic Coaches - Ratification of Employment of 2 Coaches</li> </ul>
8.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0023 on January 9, 2012, for \$ 5,424.30</li> <li>• Batch #0024 on January 23, 2012, for \$ 40,886.90</li> <li>• Batch #0025 on January 17, 2012, for \$ 6,682.69</li> <li>• Batch #0026 on February 1, 2012, for \$ 17,459.96</li> </ul>
8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: Students Transferring To Maricopa Unified: 2 Students Transferring From Maricopa Unified: 1
8.6 Bond Oversight Committee Member Approval	District administration recommended ratification of new Bond Oversight Committee member, Kristin Blanco, as a Parent Organization representative.

8.7 BTSA Induction Program Memorandum of Understanding	District Administration recommended ratification of the MOU with Kern County Superintendent of Schools Office for the BTSA Induction Program
	<b>The superintendent recommended approval of the consent agenda items 8.1-8.7. Action: Mr. Lindaman requested that Item 8.4 be pulled, the remaining items were then approved as presented. Mrs. Owens Moved, Mrs. Hamblin Second, No Abstention, 5-0 Vote After discussion of item 8.4 action to approve was made. Mrs. Owens Moved, Mrs. Higgins Second, No Abstention, 4-1 Vote</b>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
9.1 Board Members' Reports and Comments	This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. • State Superintendent Meeting Report
<b>10. CLOSED SESSION (AS NEEDED)</b>	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. <b>Time: 9:08 p.m.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board may conduct in closed session in a review the evaluation of the Superintendent, Dr. Meier.
10.3 Public Employee Performance Evaluation: Probationary Teachers	Pursuant to Gov. Code §54957, the Board may conduct in closed session in a review the evaluation of the Probationary Teachers
<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	Board president reported no action taken in the closed session. <b>Time: 9:46 p.m.</b> <b>Reportable Action Taken: None</b>
<b>12. ADJOURNMENT:</b>	The next regular Board meeting is scheduled for <b>March 8, 2012 @ 6:00 p.m.</b> <b>Adjournment Time: 9:47 p.m.</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT