



MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, February 12, 2015 - 6:00 P.M.

BOARD OF EDUCATION - BOARD MEETING AGENDA

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

Welcome! Audience members desiring to address the Board on any item on the agenda are asked to submit a "Request to Speak" Gray Form for agenda items and Pink Form for non-agenda items for public comments to the Board President prior to the start of the meeting. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes to address the Board during "public comments" and twenty total minutes per topic. Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. As per legal requirements any materials made available to the public prior to a meeting can be inspected at the District Office during normal business hours. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodation may contact the Superintendent's office, 661/769-8231, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

TIME	ITEM	ITEM DESCRIPTION
6:00 p.m.	1. CALL TO ORDER:	Board president will call the meeting to order. Time:
6:01 p.m. (4 min)	2. PRELIMINARY ITEMS:	
	2.1 Welcome	The Board president will provide a welcome and introduction to Board meeting proceedings.
	2.2 Flag Salute	The Board president will ask a board or audience member to lead the flag salute.
	2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<input type="checkbox"/> Rene Adamo , Board President <input type="checkbox"/> Ted Destrampe , Board Vice President <input type="checkbox"/> Barry Lindaman , Board Clerk <input type="checkbox"/> Robert Teel , Board Member <input type="checkbox"/> Michelle Dunham , Board Member <input type="checkbox"/> Bethany Wise , Junior ASB Board Representative <input type="checkbox"/> Justin Andrade , Senior ASB Board Representative <input type="checkbox"/> Scott Meier , Ed.D., Superintendent / Secretary to the Board
	2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
6:05 p.m. (5 min)	3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.

	4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
6:10 p.m. (5 min)	4.1 ASB Student Board Representative Report (Enclosure @ Mtg.)	The Board will receive a report of student activities, events and successes from the ASB Student Board Representatives Bethany Wise and/or Justin Andrade.
6:15 p.m. (5 min)	4.2 Financial Report (Enclosure*)	Mrs. Debbie Pomisino will provide the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report* • KCSOS 1st Interim Approval Letter*
6:20 p.m. (10 min)	4.3 K-12 Counselor Midyear Report (Enclosure)	Nita Jacobsen, our new counselor, will give a midyear report highlighting the following activities and programs: <ul style="list-style-type: none"> • PBIS Program • Attendance "RAISE" Program* • HS Guidance Update* • Kindness Week Feb. 2-6*
6:30 p.m. (10 min)	4.4 Superintendent's Report (Enclosure*)	Dr. Meier will provide an update on district events and school activities: <ul style="list-style-type: none"> • February/March Event Calendar Listing* • Awards Assembly Report* • MHS Field Trip Update • KCSOS Board Dinner Information-Feb. 23rd • ROP Joint Board Meeting & Dinner – March 10th – 5:00 p.m.
	5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
6:40 p.m. (5 min)	5.1 Enrollment Report (Enclosure)	The Board will receive an updated report on the current enrollment for 2014-15 school year. As of February 5, 2015, the district's enrollment is 304 . The class sizes and configurations are included. To-date we are reporting a \$45,815.94 loss due to absences for attendance month 5.
6:45 p.m. (10 min)	5.2 Financial Audit Annual Report & Approval (Enclosure) (Consideration for Action)	Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the districts financial procedures. Nancy Roberts from the firm, Roberts and James Certified Public Accountants, conducted the audit for the 2013-14 Fiscal Year (July 1, 2014-June 30, 2014). The Board will review and consider approval of the audit report. The supplement contains selected summary pages from the full document. One audit finding was indicated in the report in need of compliance. The percentage of teacher expenses compared to district expenditures did not meet the audit threshold. The full audit report is available upon request. The administration recommends approval. Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
6:55 p.m. (10 min)	5.3 District LCFF Budget Planning / LCAP Plan (Enclosure)	This month the Board will start the annual budget development process for 2015-16 by discussing revenues and expenditures for next school year and the following two-years based on LCFF budget assumptions and projections provided at the January's Board meeting. An overview of the Governor's January Proposed 2015-16 Budget will be provided. Dr. Meier will provide an update of the LCAP report that must be developed, approved and submitted with the June 2015 budget.

7:05 p.m. (10 min)	5.4 VFW Plaque for Cody Prosser Request (Enclosure) (Consideration for Action)	The Board will continue discussion from the January Board meeting to display the requested plaque of S.SGT Brian "Cody" Prosser. The Board may also consider the naming of the new gym facility as a Maricopa Memorial to fallen war heroes. As background information, the family of S.SGT Brian "Cody" Prosser and 4th District Supervisor, David Couch, has requested to display a bronze plaque that was funded by Tejon Ranch on MUSD campus. The Board may take action or give direction to the superintendent as needed. Action: _____ Moved _____ Second _____ Abstention _____ Vote
7:15 p.m. (10 min)	5.5 Comprehensive Safety Plan Annual Review (Enclosure) (Consideration for Action)	The Board will review, discuss, and consider ratification of the District Comprehensive Safety Plan. The SSC will be reviewing and discussing the safety "flip chart" plan on February 19, 2015. No suggested changes are being recommended to this year's safety plan, since major updates were made to the plan in 2013. Action: _____ Moved _____ Second _____ Abstention _____ Vote
7:25 p.m. (30 min)	5.6 Superintendent Contract Approval (Consideration for Action)	The Board may move into closed session to discuss and consider approval of the superintendent's contract for Dr. Meier or table approval to the March Board meeting if additional time is needed. Action: _____ Moved _____ Second _____ Abstention _____ Vote
7:55 p.m. (10 min)	5.7 AESOP Substitute Placement Calling Program (Enclosure) (Consideration for Action)	The Board will consider approval to purchase the AESOP Substitute Placement Calling system. This system will upgrade the district's current manual calling system for daily certificated and classified substitutes. Currently the district pays a classified manager overtime/comp. time to find and secure daily substitutes each evening and early morning (est. \$1,818.00 for 2013-14 year). This is difficult day-to-day duty for staff. This system, when implemented, will reduce the amount of overtime/comp. time and provide user-friendly support for district substitutes. The initial/first year cost for the system is \$3,375 with an ongoing annual subscription of \$1,875. Action: _____ Moved _____ Second _____ Abstention _____ Vote
8:05 p.m. (10 min)	5.8 SISC Safety Credits Approval (Enclosure) (Consideration for Action)	The Board will consider approval of use of the SISC Safety Credits and additional district funding to replace another transportation department bus manual rolling bay-door with an automatic RSX Trolley door system from ODC Bakersfield-Commercial company (same amount as replacement of last year's door). The current door is considered a possible safety concern. Our safety credit will pay for \$1,084 of the \$2,250 cost for replacement. The district will use general fund or Bond funding to support the remaining \$1,166 needed funding. Action: _____ Moved _____ Second _____ Abstention _____ Vote
8:15 p.m. (5 min)	5.9 Receive and file the Kern County Treasurer's Report for the 4 th Quarter of 2014 (Enclosure) (Consideration for Action)	The Board will consider the request to file the Kern County Treasurer's Report for the quarter ending December 31, 2014. Action: _____ Moved _____ Second _____ Abstention _____ Vote

	6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
8:20 p.m. (10 min)	6.1 Adult Education AB 86 Consortium Grant Overview (Enclosure)	Dr. Meier will provide an update report on the AB 86 Adult Education Grant process and timeline. Taft College, Taft Union High School District, and Maricopa Unified have joined together as partners to apply/implement a regional consortium-planning grant of \$158,000. The Governor has proposed to allocate \$500 million from the State Budget for adult education program implementation starting in 2015-16 school year.
	7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
8:30 p.m. (30 min)	7.1 Board Policy Review/Approval-Administration (2000's) (Enclosure) (Consideration for Action)	The Board will review and may consider approval of Board Policies (BP) and Administrative Regulations (AR) for the 2000's section on Administration. The updated BP/AR's will provide the district with the latest legal policies. Each month the Board will be conducting a full review of needed updates of all BP/AR's per the attached schedule. Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote
9:00 p.m. (5 min)	8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
	8.1 Board Meeting Minutes (Enclosure)	Approval of Board meeting minutes for the Regular Board meeting on January 15, 2015.
	8.2 District Payroll Orders (Enclosure)	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> • January 15, 2015 for \$ 19,051.51 • January 31, 2015 for \$ 172,394.84
	8.3 District Personnel Assignment Order (Enclosure)	District administration recommends ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> • Ratification of Employment of Certificated Employees: 1 • Ratification of Employment of Classified Employees: 1
	8.4 District Commercial Warrants (Enclosure)	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #0049 on January 14, 2015, for \$ 13,413.48 • Batch #0051 on January 14, 2015, for \$ 7,552.28 • Batch #0052 on January 14, 2015, for \$ 11,446.81 • Batch #0054 on January 23, 2015, for \$ 7,449.04 • Batch #0055 on February 4, 2015, for \$ 1,537.00 • Batch #0056 on February 4, 2015, for \$1,681,467.00 • Batch #0057 on February 4, 2015, for \$ 27,528.74
	8.5 Interdistrict Attendance Agreements (Enclosure)	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 4 • Students Transferring From Maricopa Unified: 0
	8.6 District Donation Approval	District administration recommends ratification of the following donations: <ul style="list-style-type: none"> • none
		The superintendent recommends approval of the consent agenda items 8.1-8.6 Action: <u> </u> Moved <u> </u> Second <u> </u> Abstention <u> </u> Vote

	9. BOARD / SUPERINTENDENT REPORTS	
9:05 p.m. (5 min)	9.1 Board Members' Reports and Comments	This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report -Other reports, requests and comments on school-related topics
9:10 p.m. (5 min)	9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
9:15 p.m.	10. CLOSED SESSION (AS NEEDED)	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time:
	10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.
	10.2 Public Employees Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
	10.3 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the annual evaluation of the Superintendent, Dr. Meier.
TBD	11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president will report any action taken in the closed session. Time: Reportable Action Taken:
TBD	12. ADJOURNMENT:	The next regular Board meeting is scheduled for March 12, 2015 @ 6:00 p.m. Adjournment Time: _____ Moved _____ Second _____ Abstention _____ Vote