



# MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, December 8, 2016 - 6:30 P.M.

BOARD OF EDUCATION - ADOPTED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
<b>1. CALL TO ORDER:</b>	Board president called the meeting to order. <b>Time: 6:34 p.m.</b>
<b>2. PRELIMINARY ITEMS:</b>	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Mrs. Adamo to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Rene Adamo, Board President - Present</b> <b>Barry Lindaman, Board Vice President - Present</b> <b>Kristin Blanco, Board Clerk - Present</b> <b>Ted Destrampe, Board Member - Present</b> <b>Jim Wise, Board Member - Present</b> <b>Arissa Miller, Senior ABS Board Representative – Absent</b> <b>Chiloe Lewis, Junior ABS Board Representative – Present</b> <b>Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present</b>
2.4 Adoption of Agenda	This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: to approve the agenda moving item 6.3 after 2.6</b> <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote</b>
2.5 New Board Members <i>Oath of Affirmation</i>	Per BB 9224, the superintendent gave the <i>Oath of Affirmation</i> to the three newly elected Board members, <b>Mrs. Rene Adamo 2016-2020 (4 year Term), Mr. Jim Wise 2016-2020 (4 year Term) and Mrs. Kristin Blanco 2016-2018 (2 year Term)</b> . All three candidates ran unopposed in the election. Upon swearing in, the members began serving as members with full voting privileges.
2.6 Thank you to serving Board members	The Board publicly thanked Robert Teel and Michelle Dunham for their Board member service to the District from 2014-2016.
<b>3. PUBLIC COMMENTS:</b>	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker had three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>No Public Comments</b>
<b>4. ANNUAL BOARD ORGANIZATIONAL MEETING:</b>	The Board conducted the Annual Board Organizational Meeting per Board Bylaws 9100 and Ed. Code 35143. The meeting was held between December 4 <sup>th</sup> -18 <sup>th</sup> to comply with state timelines. The Board considered the following actions: <ul style="list-style-type: none"> <li>-Elect Board President</li> <li>-Elect Board Vice President</li> <li>-Elect Board Clerk</li> <li>-Designate Trustee Representative for the Kern County Committee on School District Organization</li> <li>-Appoint Secretary to the Board (Superintendent)</li> <li>-Authorize Signatures</li> <li>-Develop a Board Calendar with Dates, Time, Location for meetings</li> </ul>

4.1 Election: Board President	<p>The Board of Education elected a Board President, per Board Policy 9121, from among its members to provide leadership on behalf of the Board and the community. Nominations for President: Mr. Lindaman nominated Mrs. Adamo. No other nominations were made.</p> <p><b>Action: to elect Mrs. Adamo as Board President.</b>  <b>Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>
4.2 Election: Board Vice President	<p>The Board of Education elected a Board Vice President from among its members to provide leadership on behalf of the Board and the community it serves. Nominations for Vice President: Mrs. Adamo nominated Mr. Lindaman. No other nominations were made.</p> <p><b>Action: to elect Mr. Lindaman as Board Vice President.</b>  <b>Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>
4.3 Election: Board Clerk	<p>The Board of Education elected a Board Clerk from among its members to provide service to the Board per Board Policy 9123. Nominations for Clerk: Mrs. Adamo nominated Mrs. Blanco. No other nominations were made.</p> <p><b>Action: to elect Mrs. Blanco as Board Clerk.</b>  <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
4.4 Designate: Trustee Representative for the Kern County Committee on School District Organization.	<p>Per Board Policy 9140, it is recommended the Board of Education designate, from among its members, a trustee representative for the Kern County Committee on School District Organization. Nominations for Representative: Mrs. Adamo nominated Mr. Wise. No other nominations were made.</p> <p><b>Action: to elect Mr. Wise as Trustee Representative.</b>  <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
4.5 Appointment: Secretary to the Board	<p>Per Board Policy 9122, it is recommended the Board of Education appointment Superintendent, Dr. Scott Meier, as Secretary, to support the Board of Education.</p> <p><b>Action: To appointment Dr. Meier as Secretary to the Board.</b>  <b>Mrs. Adamo Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b></p>
4.6 Authorized Signatures	<p>It is recommended the Board of Education authorize, Dr. Scott Meier, Superintendent as the authorized signature to conduct all district business on behalf of the Board.</p> <p><b>Action: to authorize Dr. Meier to sign district documents and conduct business on behalf of the Board.</b>  <b>Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>
4.7 Board Meeting Dates, Times and Location	<p>The Board set the dates, times and location for Board Meetings per Board Policy 9320. The Board set the Regular Board Meeting dates on the <b>Second, Thursday of each Month at 6:30 p.m.</b> to be held at the 955 Stanislaus, Maricopa 93252.</p> <p><b>Action: to approve the dates, time, and location as discussed</b>  <b>Mr. Lindaman Moved, Mrs. Adamo Second, No Abstention, 5-0 Vote</b></p>
<b>5. REPORTS / PRESENTATIONS:</b>	<p>These items were informational reports or public presentations and in many cases highlighted district and student events and successes.</p>
5.1 ASB Student Board Representative Report	<p>The Board received a report of student activities, events and successes from ASB Student Board Representative Chiloe Lewis.</p>
5.2 Financial Report	<p>Mrs. Stacey Oglesby provided the Board with an updated report of financial activities.</p> <ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• SISC Investment Report</li> </ul>
5.3 Retirement Presentation	<p>Mrs. Debbie Pomisino will retire at the end of the month after 26 years of dedicated service to the District as the Administrative/Business Assistant. The Board publically thanked Mrs. Pomisino for her service to the students, staff, community, and Board of Education.</p>

5.4 Superintendent's Report	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> <li>• December/January Events Calendars</li> <li>• Report on Quarterly Award Assemblies -Oct. 28</li> <li>• HS Play / Winter Holiday K-8 Program</li> <li>• Christmas Tree Giveaway Donation</li> <li>• K-8 District Science Fair-January 6, 2017</li> <li>• 2nd Quarter Awards Assembly-Jan. 13, 2017 from 11:45-3:00 p.m.</li> <li>• Added to report--College Readiness Grant Timeline-\$75,000</li> </ul>
<b>6. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
6.1 Enrollment Report	The Board received an updated report on the current enrollment for 2016-17 school year. As of December 1, 2016, the district's enrollment was <b>302</b> . The class sizes and configurations were included. A \$33,497.32 loss due to absences for attendance month 3 was reported.
6.2 2016-17 District Budget Report-First Interim	<p>The Board discussed and considered approval of a <b>Positive Certification</b> for the First Interim Financial Report. The supplement contained selected pages from the full First Interim Budget Document. The full document was available upon request. The superintendent recommended a positive certification for this year's First Interim and the following two years based on LCFF budget assumptions and projections.</p> <p><b>Action: to approve the Second Interim Report with a positive certification</b>  <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
6.3 Ratification: High School Secretary Position	<p>The Board met the recommended candidate for the High School Secretary Position. The District conducted an interview process per the timeline enclosed. The Board may move into closed session to interview the candidate as needed.</p> <p><b>Action: to ratify Mrs. Dooty as the new High School Secretary.</b>  <b>Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
6.4 KCSOS Business Contract for Services	<p>The Board approved a service contract to support business operations and training for a 3-6 month period in the transition due to the change in the business office personnel. The monthly cost for contracted services is \$4,070.</p> <p><b>Action: to approve the service contract with KCSOS.</b>  <b>Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b></p>
6.5 Approval to Hire Grounds/ Bus Driver Position	<p>The Board discussed and considered two different options for hiring either a new 3.5-hour Grounds/ Bus Driver or increasing our current 5 hours Grounds/Bus Driver position to 8 hours, in order to support transportation of students to the KCSOS Special Education programs and support ground services for the district. Cost differences were reviewed at the meeting.</p> <p><b>Action: this item was tabled for additional information.</b>  <b>Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b></p>
6.6 Hazelton Property Use Request	<p>Stephen Perkins and other community members are interested in refurbishing and operating our baseball field and basketball court located on Hazelton street. The District considered entering into a use contract with this community group if the Board is interested. School Legal Services could draft the contract on the district's behalf.</p> <p><b>Action: with general consent this item was tabled for additional information.</b></p>
<b>7. INSTRUCTIONAL AND GENERAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action. <b>No items to be considered.</b>
<b>8. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items were provided for Board information, discussion, and/or action.
8.1 CSBA Conference Board Report	Rene Adamo and Kristin Blanco provided a report on the California School Board Association Conference attended November 30-December 2.
8.2 Board Membership Recognition	Rene Adamo received her 20-year certificate as a Maricopa Unified School District Board member from 1996. We thanked Mrs. Adamo for her many years of continued service to the district.

<b>9. CONSENT AGENDA</b>	All matters listed under Consent Agenda were considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. Item 9.7 was removed by Board Member request to be discussed separately.
9.1 Board Meeting Minutes	Approval of Board meeting minutes for <b>Regular Board meeting on November 3, 2016.</b>
9.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• November 15, 2016 for \$ 25,928.89</li> <li>• November 30, 2016 for \$ 201,258.55</li> </ul>
9.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Reinstatement of Classified Employee: 1</li> <li>• Ratification of Release of Classified Employee: 1</li> </ul>
9.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0023 on November 08, 2016, for \$ 5,364.70</li> <li>• Batch #0024 on November 08, 2016, for \$ 182,470.35</li> <li>• Batch #0025 on November 08, 2016, for \$ 1,891.54</li> <li>• Batch #0026 on November 16, 2016, for \$ 56,344.97</li> <li>• Batch #0027 on November 08, 2016, for \$ 4,572.75</li> <li>• Batch #0028 on November 15, 2016, for \$ 251,863.68</li> <li>• Batch #0029 on November 28, 2016, for \$ 23,083.63</li> <li>• Batch #0030 on November 15, 2016, for \$ 13,259.84</li> <li>• Batch #0031 on November 15, 2016, for \$ 4,581.75</li> <li>• Batch #0032 on November 22, 2016, for \$ 1,010,837.16</li> </ul>
9.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring To Maricopa Unified for 2016-17: 2</li> <li>• Students Transferring From Maricopa Unified for 2016-17: 0</li> </ul>
9.6 CUE National Conference Approval	The Computer Using Educators (CUE) National Conference is being held March 15-18, 2017 in Palm Springs, California. As part of the LCAP Plan for technology training, a 5-member team representing each grade level 3-5/6-8/9-12, our technology specialist, and Mr. Cooley will attend the conference as a trainer-of-trainers model to help implementation of technology to support teaching and learning. LCFF budget funding will be used.
9.7 Conference Attendance: State CASBO Business Conference (Enclosure)	The Board considered ratification for Dr. Meier and Stacey Oglesby, Business Administrative Assistant, to attend the annual California Association of School Business Offices (CASBO) Business State Conference April 12-15, 2017 held in Long Beach. The meeting involved sessions on State-of-the-State Fiscal and Budgeting, business implementation strategies, as well as other ideas for small school districts. Funding is currently in the 2016-17 LCFF budget. <b>Action: to approve the CASBO Conference.</b> <b>Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b>
9.8 MOU Cal-Soap Contract for 2016-17 Services	The Board considered ratification of the MOU for Cal-Soap Contract for 2016-17 Services at no cost to the District.
	<b>The superintendent recommends approval of the consent agenda items 9.1-9.8-excluding 9.7 (See Above)</b> <b>Action: to approve the consent agenda</b> <b>Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 5-0 Vote</b>

<b>10. BOARD / SUPERINTENDENT REPORTS</b>	
10.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -Other reports, requests and comments on school-related topics
10.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
<b>11. CLOSED SESSION (AS NEEDED)</b>	<b>The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 9:13 p.m.</b>
11.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).
11.2 Public Employment	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss Public Employment, other than compensation. Job Titles: High School Secretary
<b>12. REPORT FROM CLOSED SESSION:</b>	<b>Board president will report any action taken in the closed session. Time: No action was taken in CLOSED SESSION.</b>
<b>13. ADJOURNMENT:</b>	<b>The next regular Board meeting is scheduled on Thursday, January 12, 2017 @ 6:30 p.m. Adjournment Time: with general consent the meeting was adjourned at 9:32 p.m.</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT