



MARICOPA UNIFIED SCHOOL DISTRICT

THURSDAY, NOVEMBER 8, 2012 - 6:00 P.M.

BOARD OF EDUCATION – APPROVED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president called the meeting to order. Time: 6:00 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board president asked Brooke Owens and Kayla Houston to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	Rene Adamo, Board President - Present Linda Owens, Board Clerk - Present Donna Hamblin, Board Member - Absent Barry Lindaman, Board Member – Present Ted Destrampe, Board Member - Present Kayla Houston, Student Board Member - Present Brooke Owens, Student Board Member - Present Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: with general consent of the Board the agenda was approve after moving Item 5.2 to follow this item.
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. None
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
5.2 Bond Facilities Project Update	Dr. Meier and Jayson Bryan, with Klassen Corp. gave the monthly update on current planning and timeline for the Bond Funded Gymnasium and Swimming Pool Bond projects and DSA approval timeline. The Board received an update on the rebidding section of the project for the Board's consideration for approval of the Bid. BID RECOMMENDATIONS: 1) Accept Low Bid for Rough Carpentry 2) Re-Bid Plumbing Contract due to withdraw of bidder Action: to award the bid on rough carpentry to the lowest bidder, Black/Hall Construction. No action was taken on the plumbing re-bid and gave direction to administration to cancel bid upon legal council opinion. Mrs. Adamo Moved, Mrs. Owens Second, No Abstention, 3-0 Vote
4.1 Board Member Appointment	The Board considered appointment of a new Board member to fill the open Board position due to the resignation of Christine Higgins. Per Board Bylaw 9223, the Board appointed from among the candidates that received the most votes from the last election, not seated on the Board. Per Board direction at the last meeting, Dr. Meier contacted each member (in order, based on # of votes received) to see if they were still interested and able to serve. Mr. Ted Destrampe agreed to fulfill the remaining two years of the vacant Board position. Per BB 9223/EC 5092, The notice of the appointment will be posted in 3 public locations within ten days of the appointment. Action: to approve the appointment of Mr. Ted Destrampe to fill the remaining 2 years of the open seat till 2014.

	<p>Roll Call Vote: Rene Adamo, Board President - Aye Linda Owens, Board Clerk - Aye Barry Lindaman, Board Member - Aye Mrs. Owens Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</p>
4.2 New Board Member <i>Oath of Affirmation</i>	Per BB 9224, the Board President gave the <i>Oath of Affirmation</i> to the newly appointed Board member, Mr. Ted Destrampe . The new Board member will hold office until the next regularly scheduled election for the position in November 2014. Upon swearing in, Mr. Destrampe was seated on the Board with full voting privileges.
4.3 ABS Student Board Representative Report	The Board received a report of student activities, events and successes from the ABS Student Board Representatives Kayla Houston and/or Brooke Owens.
4.4 Financial Report	<p>Mrs. Debbie Pomisino provided the Board with an updated report of financial activities.</p> <ul style="list-style-type: none"> • Monthly Financial Report*
4.5 Superintendent's Report	<p>Dr. Meier provided an update on district events and school activities:</p> <ul style="list-style-type: none"> • November/December Event Calendar Listings* • Parent/Student/Teacher Conferences-Oct. 23-25 Report* • Quarterly Award Assemblies-Oct. 26 Report* • HS PASSport Open Lunch Report-Second Quarter* • PTO Events (Book Fair /Halloween) • Science Fair-Dec. 6* • HS Boys & Girls Basketball /MS School Schedule* • Student/Family Counseling Support Services • Community Day School
5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report & Attendance Report	The Board received the updated monthly report on the district enrollment for the 2012-13 school year. As of November 1, 2012 the district's current enrollment is 326 . The class sizes and configurations will be shared. The Board will also be provided with the attendance report and loss of state funding due to student absences. To-date we are reporting a \$25,336.72 loss due to absences for attendance month 2.
5.3 Fire System Monitoring Contract & Compliance Test	<p>The Division of State Architect (DSA) conducted a campus plan inspection and found that our fire panel system needed to be inspected by a certified NFPA 72 inspector yearly. The district must also have a monthly monitoring system in place to be in compliance. The district has received a quote from <i>Tech Time</i> of \$47.00 monthly to cover the fire panel monitoring. The estimated cost of repairs needed to bring us into compliance is \$3,000. This includes the first fire system-wide compliance audit/test.</p> <p>Action: to approve the monthly monitoring and repairs for fire alarm system as submitted Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</p>
5.4 Bond Funding Verification Report	Dr. Meier reported to the Board concerning the requested verification of accounting practices for Bond expenditures. KCSOS agreed to conduct the financial verification at no additional cost to the district. The Board requested a thank you letter be sent to KCSOS.
5.5 Fire Inspection Bid Approval	<p>As reported at the last Board meeting, Kern County Fire Department conducted an inspection and has found that our sprinkler fire protection system in the auditorium needs to have pressure gauges in order to be in full compliance. The district has received a bid from RLH of \$558.00 to install the needed equipment to bring us into full compliance.</p> <p>Action: to accept the bid from RLH for fire alarm equipment Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote</p>

5.6 Instructional Aide Position (3 hour)	Due to an increase in students with special education IEP's and the need for ELD support, an instructional aide (bilingual preferred) position is needed. The cost for the 3-hour position is \$4,963 for the remaining 2012-13 school year. Special Education funding will be used for the position. Action: to approve a new 3 hour Special Ed. Instructional Aide position Mr. Lindaman Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote
5.7 Adoption of Resolution #13-4 Classified Personnel Confidential Position Elimination	The Board discussed options for the MOT Supervisor classified management position, pending the outcome of State Prop. 30 on the November 6, 2012 election. At the May 29, 2012 Board meeting, the Board gave direction to develop the 2012-13 District Budget with the layoff position through Dec. 31 included pending the election outcome. Action: due to the passage of Prop. 30, no action was taken on this item
5.8 Best Buy Computer Claim	The Board considered approval of the claim by Best Buy for the purchase of computers made in August 2012. Due to the inability of Dell Computers/Best Buy Corp. to supply the district with single-source documentation for purchase of computers ordered in August, the Kern County Office of Education cannot approve release of payment without Board approval of this Claim. The Claim is in the amount of \$153, 221.04, which is the same amount due of the computer purchase. The Board approved purchase of this equipment in July. Action: to resolve the claim by paying Best Buy the listed amount Mr. Destrampe Moved, Mr. Lindaman Second, No Abstention, 3-0 Vote
6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
6.1 Program Improvement Program Report	The Board received a report on the status and state criteria for Program Improvement (PI) for both our Elementary School (Year 4) and Middle School (Year 1). Year 4 Program Improvement schools must develop a plan for major and comprehensive restructuring and for alternative governance of the school for full implementation in Year 5. Restructuring options and planning timeline will be discussed. A special Board meeting may be set to gain Board input and provide information.
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 Annual Board Organizational Meeting	The Board considered setting the Annual Board Organizational Meeting for December 13, 2012 at 6:00 p.m. per Board Bylaws 9100/EC 35143. At this meeting the Board will consider voting for Board President, Vice President, Clerk positions, Board representative, ROP representatives, name superintendent as the Secretary to the Board, and set the schedule (Date/Time) for regular Board meetings. Action: to approve and post December 13, 2012, as the Annual Organizational Meeting Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote
7.2 CSBA Trustee's Conference	The Board discussed possible attendance of its members at the California School Board Association 2012 Annual Education Conference being held November 29-December 1, 2012 in San Francisco, CA. Action: No action was taken
7.3 CSBA Delegate Nominations	The Board considered submitting nominations for California School Boards Association's Delegate Assembly. Nominations are being accepted until Monday, January 7, 2013. Action: No action was taken
8. CONSENT AGENDA (Consideration for Action-One motion and vote will enact all consent agenda items)	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.

8.1 Board Meeting Minutes	Approval of Board meeting minutes for the Regular Board meeting on October 11, 2012.
8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> • October 15, 2012 for \$ 20,285.94 • October 31, 2012 for \$ 143,843.53
8.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> • Ratification of Employment of Certificated Employees: 2 • Ratification of Termination of Classified Employees: 1
8.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <ul style="list-style-type: none"> • Batch #0008 Pending release by KCSOS (Best Buy) • Batch #0012 on October 17, 2012, for \$ 48,314.40 • Batch #0013 on October 29, 2012, for \$ 26,851.48
8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified: 2 • Students Transferring From Maricopa Unified: 3
8.6 Archipelago Learning Contract	District administration recommended ratification for renewal of the software computer program for K-8 Title One and classroom use of <i>Education City</i> and <i>Study Island</i> . Both are currently being used for our K-8 instructional programs. The programs are now aligned with the new Common Core State Standards and have benchmark tests for 3-8 grades. The cost for the annual contract is \$7,376.00 and will be funded using Title One.
8.7 Conference Attendance	District administration recommended ratification of conference attendance for Kim Van Winkle and Josh Huddleston to attend the California Association of Directors of Activities (CADA) conference for 2 days; February 28-March 1 held in San Diego, CA. As part of our strategic plan, the high school is working to enhance the activities program on our campus. Attendance at this conference will support this improvement plan. The district would pay for the registration/membership for a total of \$ 810.00 and two days of substitutes for both teachers. Teachers have agreed to pay for their own accommodations and food.
8.8 Mandated Block Grant Funding	District administration recommended ratification of Mandate Block Grant Funding participation. The State is offering this new grant program, which will provide \$28 per ADA (estimated \$ 9,128) in-lieu of filing Mandated Applications that may or not be not funded by the state in a timely fashion.
	The superintendent recommends approval of the consent agenda items 8.1-8.8. Action: to approve the consent agenda as presented Mrs. Adamo Moved, Mr. Destrampe Second, No Abstention, 3-0 Vote
9. BOARD / SUPERINTENDENT REPORTS	
9.1 Board Members' Reports and Comments	This item is provided for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -ROP Board Report – No report given -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. No report given.
10. CLOSED SESSION (AS NEEDED)	The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:52 p.m.
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Daryl Valdez.

10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the evaluation of the Superintendent, Dr. Meier.
10.3 Public Employee Performance Evaluation: Certificated & Classified Employees	Pursuant to Gov. Code §54957, the Board may conduct in closed session a review of the evaluation of Teachers and Classified Employees.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president reported no action taken in the closed session. Time: 9:40 p.m. Reportable Action Taken: No Action Taken
12. ADJOURNMENT:	The next regular Board meeting is scheduled on December 13, 2012 @ 6:00 p.m. Adjournment Time: 9:41 p.m. With general consent the meeting was adjourned

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT