



# MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, January 12, 2017 - 6:30 P.M.

BOARD OF EDUCATION - ADOPTED BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

**Welcome!** Audience members desiring to address the Board on any item on the agenda are asked to submit a "Request to Speak" Gray Form for agenda items and Pink Form for non-agenda items for public comments to the Board President prior to the start of the meeting. When recognized by the Board President, stand in place or move to the podium and state your name for the record. For items not on the agenda, audience members may address the Board during "public comments." Each speaker will have three (3) minutes to address the Board during "public comments" and twenty total minutes per topic. Please understand that the Board does not take action on non-agendized items. Times listed on the agenda are approximate. Every effort will be made to adhere to the time allotted for each item. As per legal requirements any materials made available to the public prior to a meeting can be inspected at the District Office during normal business hours. Please note: Board of Education meetings may be electronically recorded. The Board fully complies with all American with Disabilities Act's requirements. Anyone needing special accommodation may contact the Superintendent's office, 661/769-8231, 48 hours prior to the meeting date. **Thank you for your interest in the education of our students.**

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	Board president will call the meeting to order. Time: 6:30 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board president, Rene Adamo, welcomed everyone to the Board meeting proceedings.
2.2 Flag Salute	The Board president asked Teacher, Tammy Griffing to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<b>Rene Adamo</b> , Board President- <b>Present</b> <b>Barry Lindaman</b> , Board Vice President- <b>Present</b> <b>Kristin Blanco</b> , Board Clerk- <b>Present</b> <b>Ted Destrampe</b> , Board Member- <b>Absent</b> <b>Jim Wise</b> , Board Member- <b>Present</b> <b>Arissa Miller</b> , Senior ABS Board Representative- <b>Absent</b> <b>Chiloe Lewis</b> , Junior ABS Board Representative- <b>Absent</b> <b>Scott Meier</b> , Ed.D., Superintendent / Secretary to the Board- <b>Present</b>
2.4 Adoption of Agenda (Consideration for Action)	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. <b>Action: To approve the agenda as presented, moving item 5.2 to be addressed after the public comments.</b> <b>Mr. Blanco Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote</b>
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. <b>No Public Comments.</b>

<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases will highlight district and student events and successes.
4.1 ASB Student Board Representative Report	Dr. Meier provided the report of student activities, events and successes.
4.2 Financial Report	Mrs. Stacey Oglesby provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report*</li> <li>• P1 Attendance Report*</li> </ul>
4.3 Superintendent's Report	Dr. Meier provided an update on the following district events and school activities: <ul style="list-style-type: none"> <li>• January/February Event Calendar Listing*</li> <li>• Report-K-8 Winter Program-Held on Dec. 12<sup>th</sup> 6:30 p.m.</li> <li>• Report-K-8 District Science Fair-Held on Jan. 6<sup>th</sup></li> <li>• Donation of K-5 student jackets</li> <li>• 2nd Quarter Awards Assembly-Jan. 13, 2017 from 11:45-3:00 p.m.</li> <li>• <b>Added: NSHS State Funding Update</b></li> </ul>
<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report	The Board received and discussed an updated report on the current enrollment for 2016-17 school year. As of January 5, 2017, the district's enrollment was 301. The class sizes and configurations were included. Space for any new incoming students will create additional combination classes. To-date we are reporting a \$41,347 loss due to absences for attendance month 4.
5.2 Hazelton Property Use Request	Stephen Perkins, community members shared with the Board that his group is interested in refurbishing and operating our baseball field and basketball court located on Hazelton street. The District will consider entering into a use contract with this community group, if the Board is interested. <b>Action: Direction to superintendent to work with legal council and Mr. Perkins to bring a contract for Board review and consideration for approval.</b> <b>Mr. Lindaman Moved, Mrs. Blanco Second, No Abstention, 4-0 Vote</b>
5.3 Resolution #17-04: Authorization for Release of Impounded Monies Approval	The Board considered approval of Resolution #17-04: Authorization to Superintendent to determine amount and request release of impounded monies in settlement of pending litigation. Each year the county may impound local tax revenues due to pending litigation. After all litigation is finalized then the district requests release of impounded monies. There is no net increase to the district fiscal revenues since any monies received in this process will be subtracted from LCFF funding. District administration recommends approval by roll call vote. <b>Action: Approval of Resolution #17-04 as presented.</b> <b>Mr. Lindaman Moved, Mrs. Blanco Second, No Abstention, 4-0 Vote</b> <b>Roll Call Vote:</b> Yes-Rene Adamo , Board President Yes-Barry Lindaman, Board Vice President Yes-Kristin Blanco, Board Clerk Yes-im Wise, Board Member
5.4 Transportation Vehicle Replacement Plan	Dr. Meier and Darwin Ellis, MOT Supervisor, provided a report to the Board on future MOT vehicle replacement plan (buses/vans/trucks) and the estimated funding needed to implement the plan. KCSOS is working with our district to create a multi-year funding plan.

5.5 Approval to Hire Grounds/ Bus Driver Position	<p>The Board discussed and considered two different options for hiring either a new 3.5-hour Grounds/ Bus Driver or increasing our current 5 hours Grounds/Bus Driver position to 8 hours, in order to support transportation of students to the KCSOS Special Education programs and support ground services for the district. Ongoing Training costs were reviewed at the meeting as requested at the December Board meeting.</p> <p><b>Action: Approval to increase Grounds/ Bus Driver position from 5 hours to 8 hours with benefits.</b></p> <p><b>Mr. Wise Moved, Mr. Lindaman, No Abstention, 4-0 Vote</b></p>
5.6 2015-16 Financial Audit Annual Report & Approval	<p>Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the districts financial procedures. Scott Erwin from the firm, Scott Erwin Certified Public Accountant Inc., conducted the audit for the 2015-16 Fiscal Year (July 1, 2015-June 30, 2016). The Board reviewed and considered approval of the audit report. The supplement contained selected summary pages from the full document. The full audit report is available upon request. One audit finding was indicated in the report in need of compliance. The percentage of teacher expenses compared to district expenditures did not meet the audit threshold. A CDE waiver has been submitted. The administration recommended approval of the audit as presented.</p> <p><b>Action: Approval of 2015-16 Financial Audit as presented.</b></p> <p><b>Mr. Wise Moved, Mr. Lindaman, No Abstention, 4-0 Vote</b></p>
5.7 Title III-ELD Program MOU with El Tejon Unified School District	<p>Dr. Meier provided an overview of the Title III program request. The Board reviewed and considered approval of the 2016-17 Title III program for Limited English Program support. The district will enter into a Consortium Memorandum of Understanding (MOU) with El Tejon Unified School District. Due to both district's small size, a joint consortium MOU is the only pathway for state funding. Per the MOU, MUSD will receive \$4,202 for English Learner Development (ELD) training and materials.</p> <p><b>Action: Approval of Title III-ELD Program MOU as presented.</b></p> <p><b>Mr. Lindaman Moved, Mr. Wise, No Abstention, 4-0 Vote</b></p>
<b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b>	<p>These items are provided for Board information, discussion, and/or action.</p>
6.1 Approval of SARC Reports with Data from the 2015-16 School Year	<p>The Board reviewed and considered approval of the School Accountability Report Cards (SARC). These reports are for each of the district's three schools and provide information required by the State. Most of the information is for the 2015-16 school year (some of the financial information is from 2014-15). Pending Board approval, the documents will be posted on California Dept. of Education and our District's websites by the February 1<sup>st</sup> deadline. The SARC reports are also available in the school offices, on request, in print form. Administration recommends approval of the three SARC reports with CDE data when provided.</p> <p><b>Action: Approval of SARC Reports with Data from the 2015-16 school year with CDE data when provided.</b></p> <p><b>Mr. Lindaman Moved, Mrs. Blanco, No Abstention, 4-0 Vote</b></p>
6.2 Career Readiness Grant Review & Public Comments	<p>The Board reviewed and opened the meeting for public comments on the College Readiness 3-year Block Grant. The grant for MUSD is \$75,000, to be used for increasing college readiness. The Board will consider final approval of the enclosed grant plan at the February 9, 2017 Board Meeting, per guidelines of the state grant.</p> <p><b>Opened: 7:35 p.m.</b></p> <p><b>Closed: 7:36 p.m.</b></p> <p><b>No Public Comments.</b></p>

6.3 Benchmark Data Review- December iReady Administration	Dr. Meier provided a data review of the second administration of the district's iReady benchmark assessment program. The data compared the September and December assessment administrations to show areas of growth increases or decreases in test scores.
6.4 WASC Mid-Cycle Report Review	Dr. Meier reviewed the Western Association of Schools and Colleges (WASC) Mid-Cycle Report document that is being submitted prior to the WASC One-day Visitation on Tuesday, February 28, 2017. A two-member team will visit MHS and meet to discuss progress made during the past three years. Many staff hours have been spent to develop this mid-cycle report and our WASC action plan implementation. A special thank you was given to Debbie Myers for her work on this important document and ongoing WASC leadership.
<b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b>	These items are provided for Board information, discussion, and/or action. <b>No Items to be considered</b>
7.1 Winter Trustees Dinner Meeting	The Board members discussed attending the annual School Trustees Winter Dinner scheduled for <b>Monday, February 27, 2017 at 5:15 p.m.</b> at the <b>Marriott Hotel</b> in Bakersfield. Also, a Board member workshop will be held from 3:00-5:00 p.m. Cost of the dinner/meeting is estimated to be \$42.00. Additional information will be provided at the February Board meeting. <b>Action: Tabled until February Board meeting.</b>
<b>8. CONSENT AGENDA</b>	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for <b>Regular Board meeting on December 8, 2016.</b>
8.2 District Payroll Orders	District administration recommends ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• December 15, 2016 for \$ 26,285.93</li> <li>• December 31, 2016 for \$203,613.81</li> </ul>
8.3 District Personnel Assignment Order	District administration recommends ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Resignation of Classified Employee: 1</li> </ul>
8.4 District Commercial Warrants	District administration recommends ratification of the Commercial Warrants: <ul style="list-style-type: none"> <li>• Batch #0033 on December 5, 2016, for \$ 3,512.62</li> <li>• Batch #0034 on December 13, 2016, for \$ 4,373.09</li> <li>• Batch #0035 on December 13, 2016, for \$ 10,172.38</li> <li>• Batch #0036 on December 20, 2016, for \$ 10,535.90</li> </ul>
8.5 Interdistrict Attendance Agreements	District administration recommends ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring To Maricopa Unified for 2016-17: None</li> <li>• Students Transferring From Maricopa Unified for 2016-17: 1</li> </ul>

8.6 Fourth Quarter Report For Williams Uniform Complaints	Per Education Code §35186, each quarter the Board of Education considers approval of the Williams Uniform Complaint Report. The District did not receive any Williams Uniform Complaints during the period Oct. 1-Dec. 31, 2016. District Administration recommends approval of this report.
8.7 Approval to raise district salaries to new minimum wage	The California minimum wage has increased to \$10.50 per hour beginning on January 1, 2017. This increase will only affect student workers since all other employees currently receive more than this minimum wage per hour.
	<b>The superintendent recommends approval of the consent agenda items 8.1-8.7 Action: To approve the consent agenda as presented. Mrs. Blanco Moved, Mr. Lindaman, No Abstention, 4-0 Vote</b>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
9.1 Board Members' Reports and Comments	This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -Other reports, requests and comments on school-related topics <b>Board members made positive comments about Christmas program, WASC plan and Science Fair.</b>
9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. <b>No Additional comments.</b>
<b>10. CLOSED SESSION</b>	<b>The Board adjourned into closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:26 p.m.</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).
10.2 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the annual multi-step evaluation process of Superintendent, Dr. Meier.
10.3 Public Employment	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss Public Employment, other than compensation. Job Title: Superintendent Contract
<b>11. REPORT FROM CLOSED SESSION:</b>	Board president will report any action taken in the closed session. <b>Time: 9:02 p.m. Reportable Action Taken: No reportable action taken.</b>
<b>12. ADJOURNMENT:</b>	<b>The next regular Board meeting is scheduled on the Thursday, February 9, 2017 @ 6:30 p.m. Adjournment Time: 9:03 p.m. General consent to adjourn meeting.</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT