



MARICOPA UNIFIED SCHOOL DISTRICT

Thursday, January 11, 2018 - 6:30 P.M.

BOARD OF EDUCATION - BOARD MEETING MINUTES

DISTRICT LIBRARY

955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252

ITEM	ITEM DESCRIPTION
1. CALL TO ORDER:	The Board President, Mrs. Adamo called the meeting to order. Time: 6:30 p.m.
2. PRELIMINARY ITEMS:	
2.1 Welcome	The Board President provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board President asked Ms. Mersades Cruz to lead the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	Rene Adamo, Board President - Present Ted Destrampe, Board Vice President - Absent Kristin Blanco, Board Clerk - Present Barry Lindaman, Board Member - Present Jim Wise, Board Member/County Rep - Present Chiloe Lewis, ASB Board Representative - Absent Hannah Adams, ASB Board Representative - Absent Scott Meier, Ed.D., Superintendent / Secretary to the Board - Present
2.4 Adoption of Agenda	This item is provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics. Action: The agenda was accepted as presented with general consent.
3. PUBLIC COMMENTS:	Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items. Action: No public comments made.
4. REPORTS / PRESENTATIONS:	These items are informational reports or public presentations and in many cases, will highlight district and student events and successes.
4.1 ASB Student Board Representative Report	The Board received a report of student activities, events and successes from Dr. Meier in place of ASB Student Board Representative(s) Chiloe Lewis and/or Hannah Adams whom were both absent.
4.2 Student Success Report	Mersades Cruz, Culinary Arts Teacher, and two Culinary Arts students provided a report to the Board on the Culinary Arts program this year. The Board participated in the "Food Wars" competition by judging the food tasting samples.
4.3 Financial Report	Mrs. Stacey Oglesby provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> • Monthly Financial Report* • P1 Attendance Report*
4.4 Superintendent's Report	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> • Report on K-8 Winter Program/H.S. Play-Dec. 12th 6:00 p.m.* • 2nd Quarter Awards Assembly-Jan. 26, 2018 from 11:45-3:00 p.m. • Nurse Service Update • New District Website Update • Transportation Update • Special Education Administrative Hearing Update-CAVA Insight • Governor's Budget – Necessary Small High School Funding

5. BUSINESS / FACILITIES / PERSONNEL ITEMS:	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report	The Board received an updated report on the current enrollment for 2017-18 school year. As of January 3, 2018, the district's enrollment was 306 . The class sizes and configurations were included. To-date we reported a \$37,111.30 loss due to absences for attendance month 5.
5.2 Peak to Peak Charter Renewal Petition	The Board conducted the second review of the renewal document (See full document in December 7, 2017 Board Packet) and considered approval to submit the enclosed renewal criteria documents to the Superintendent of Public Instruction (CDE). District administration recommended the Board approve that the District has determined the Peak to Peak Mountain Charter meets the charter renewal criteria under Education Code Section 47607(b)(4) pursuant to the documentation provided by the Charter School in the charter petition, pages 9-11, and Appendix A (enclosed). The Board will then consider approval of the Peak to Peak Mountain Charter Renewal Petition for July 1, 2018 to June 30, 2023 and the updated MOU at the February 8 th Board meeting. Action: Approval to submit the enclosed renewal criteria documents to the Superintendent of Public Instruction (CDE). Mr. Wise Moved, Mrs. Blanco Second, No Abstention, 4-0 Vote
5.3 2016-17 Financial Audit Annual Report & Approval	Per Board Policy 3460, the district is required to conduct an annual independent audit of financial transactions and make a report to the Board at a public meeting. The intent of the analysis is to look at the District's financial performance as a whole and to seek ways to best implement the district's financial procedures. Scott Erwin, Certified Public Accountant Inc., conducted the audit for the 2016-17 Fiscal Year (July 1, 2016-June 30, 2017) and presented the audit overview to the Board. The Board reviewed and considered approval of the audit report. There were no written findings for the year ending June 30, 2016. The supplement contained selected summary pages from the full document. The full audit report is available upon request. The administration recommended approval of the audit as presented. Action: Approve and accept the audit as presented. Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 4-0 Vote
5.4 Soils Testing Results Review for Kitchen Floor Project	Dr. Meier provided an update report on the Kitchen Floor project. The Board discussed the next steps of the project's process, budget, and timeline. Next steps include a meeting with Division of State Architect.
5.5 Disposal of Obsolete/Outdated Instructional Materials	Per Board Policy and Administrative Regulation 3270, the Board considered approval of the enclosed list of instructional materials deemed to be obsolete and outdated. No bids or requests for these materials were received per policy and posted timeline. The District students will be able to take home the obsolete textbooks and materials before the items are taken for disposal. Action: Approve the enclosed list of instructional materials deemed to be obsolete and outdated. Mr. Lindaman Moved, Mrs. Blanco Second, No Abstention, 4-0 Vote
5.6 CSEA Chapter #686 MOU	With the recent passage of AB 119, our district and CSEA met to negotiate the terms of implementation for orientation of newly-hired employees. Administration recommended ratification of the Memorandum of Understanding. Action: Approve ratification of the Memorandum of Understanding. Mr. Wise Moved, Mr. Lindaman Second, No Abstention, 4-0 Vote
5.7 District Bookkeeper Job Description Update	The Board conducted a second review and considered approval of the revised District Bookkeeper Job Description based on discussion at the last Board meeting. The District continues to update job descriptions on an ongoing basis. Action: Tabled. Direction provided to the Superintendent.

5.8 Facility Inspection Tool (FIT) Report for 2017-18	The Board reviewed and considered approval of the annual Facility Inspection Tool (FIT) Report for 2017-18 for each District school. Action: Approve the annual Facility Inspection Tool Report (2017-18) for each district school. Mr. Lindaman Moved, Mrs. Blanco Second, No Abstention, 4-0 Vote
6. INSTRUCTIONAL AND GENERAL ITEMS:	These items are provided for Board information, discussion, and/or action.
6.1 Approval of SARC Reports with Data from the 2016-17 School Year	The Board reviewed and considered approval of the School Accountability Report Cards (SARC). These reports are for each of the district's three schools and provide information required by the State. Most of the information is for the 2016-17 school year (some of the financial information is from 2015-16). Pending Board approval, the documents will be posted on California Dept. of Education and our District's websites by the February 1 st deadline. The SARC reports are also available in the school offices, on request, in print form. Administration recommends approval of the three SARC reports. Action: Approve the School Accountability Report Cards (SARC) for the district's three schools. Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 4-0 Vote
6.2 California School Dashboard State Accountability System	Dr. Meier provided an overview of the new state accountability system <i>Dashboards</i> . The system provides data on seven state indicators and four local indicators. The Dashboard shows a five-step rating system based on status and change over time for each area. The Board reviewed the 2016-17 district ratings that were published in December.
7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:	These items are provided for Board information, discussion, and/or action.
7.1 Winter Trustees Dinner Meeting	The Board members considered attending with Dr. Meier the annual School Trustees Winter Dinner scheduled for Monday, February 26, 2017 at 5:15 p.m. at the Marriott Hotel in Bakersfield. Cost of the dinner/meeting is estimated to be \$42.00. Additional information will be provided at the February Board meeting. Action: No action taken.
8. CONSENT AGENDA	All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. A motion as referenced below will enact all items. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.
8.1 Board Meeting Minutes	Approval of Board meeting minutes for Regular Board meeting on December 7, 2017.
8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> • December 15, 2017 for \$ 30,224.39 • December 29, 2017 for \$ 215,461.72
8.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> • Ratification of Resignation (changed at meeting) of Certificated Employee(s): 1 • Ratification of Employment of Classified Employee: None
8.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: <p>Fund 01:</p> <ul style="list-style-type: none"> • Batch #0023 on December 12, 2017, for \$ 44,001.10 • Batch #0024 on December 14, 2017, for \$ 5,968.27 • Batch #0025 on December 15, 2017, for \$ 4,583.04 • Batch #0026 on December 22, 2017, for \$ 10,301.05 • Batch #0027 on January 3, 2018, for \$ 15,745.24 • Batch #0028 on January 3, 2018, for \$ 16,304.15 <p>Fund 13:</p>

	<ul style="list-style-type: none"> • Batch #0028 on January 3, 2018, for \$ 15,978.95
8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> • Students Transferring To Maricopa Unified for 2017-18: 2 • Students Transferring From Maricopa Unified for 2017-18: None
8.6 District Donation Approval	District administration recommended ratification of the following donations: <ul style="list-style-type: none"> • None
8.7 Fourth Quarter Report for Williams Uniform Complaints	Per Education Code §35186, each quarter the Board of Education considers approval of the Williams Uniform Complaint Report. The District did not receive any Williams Uniform Complaints during the period Oct. 1-Dec. 31, 2017. District Administration recommended approval of this report.
	The superintendent recommended approval of the consent agenda items 8.1-8.7 Action: Approve consent agenda with amendment to 8.3 to read "Resignation" in place of "Employment." Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 4-0 Vote
9. BOARD / SUPERINTENDENT REPORTS	
9.1 Board Members' Reports and Comments	This item is provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. -Other reports, requests and comments on school-related topics
9.2 Superintendent's Comments	This item is provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board.
10. CLOSED SESSION	The Board may adjourn to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:25 p.m.
10.1 Readmission of An Expelled Pupil	Pursuant to Gov. Code §48916, Student Case #17-01. The matter was held in Closed Session, since no request was received for an open session item from pupil/parent.
10.2 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).
10.3 Public Employee Discipline/Dismissal/Release	Pursuant to Gov. Code §54957, the Board may meet with the district Superintendent, Dr. Meier and/or Legal Counsel.
10.4 Public Employee Performance Evaluation: Superintendent	Pursuant to Gov. Code §54957, the Board, in closed session, may discuss the annual multi-step evaluation process of Superintendent, Dr. Meier.
11. REPORT FROM CLOSED SESSION: (AS NEEDED)	Board president will report any action taken in the closed session. Time: 9:14 p.m. Reportable Action Taken: The Board met in closed session to discuss Item 10.1. The Board voted to reinstate student case #17-01 to Maricopa High School or as needed placement at West Kern Community School. Mr. Lindaman Moved, Mr. Wise Second, Mrs. Blanco Abstained, 3-0 Vote
12. ADJOURNMENT:	The next regular Board meeting is scheduled on the Thursday, February 8, 2018 @ 6:30 p.m. Adjournment Time: 9:16 p.m. with General Consent

CLERK OF THE BOARD

EXECUTIVE SECRETARY AND SUPERINTENDENT