



# MARICOPA UNIFIED SCHOOL DISTRICT

**Thursday, March 14, 2019 - 6:30 P.M.**

**BOARD OF EDUCATION - BOARD MEETING MINUTES**

**DISTRICT LIBRARY**

**955 STANISLAUS STREET, MARICOPA, CALIFORNIA 93252**

ITEM	ITEM DESCRIPTION
<b>1. CALL TO ORDER:</b>	Board clerk called the meeting to order. <b>Time: 6:30 pm</b>
<b>2. PRELIMINARY ITEMS:</b>	
2.1 Welcome	The Board clerk provided a welcome and introduction to Board meeting proceedings.
2.2 Flag Salute	The Board clerk led the flag salute.
2.3 Roll Call: Board of Education Members, Student Board Members and Administration	<p><b>Rene Adamo</b>, Board President – <b>Present (Arrived 7:00 p.m.)</b>  <b>Ted Destrampe</b>, Board Vice President – <b>Present (Arrived 7:00 p.m.)</b>  <b>Kristin Blanco</b>, Board Clerk - <b>Present</b>  <b>Barry Lindaman</b>, Board Member/County Rep - <b>Present</b>  <b>Jim Wise</b>, Board Member/County Rep – <b>Present</b>  <b>Student Member: Madelynn Blanco</b>, Senior - <b>Present</b>  <b>Student Member: Caitlin Moss</b>, Sophomore - <b>Absent</b>  <b>Scott Meier</b>, Ed.D., Superintendent / Secretary to the Board - <b>Present</b>  <b>Jeffrey Cooley</b>, Asst. Superintendent, Business Services – <b>Present</b></p>
2.4 Adoption of Agenda	<p>This item was provided as an opportunity for members, through consensus, to approve, re-sequence or table agenda topics.  <b>Action: To accept the agenda as presented</b>  <b>Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 3-0 Vote</b></p>
<b>3. PUBLIC COMMENTS:</b>	<p>Those in the audience desiring to address the Board regarding items <u>not</u> on the agenda may do so at this time. Each speaker will have three (3) minutes to address the Board, make a brief statement, express his/her viewpoint, or ask a question regarding matters related to the school system. Please understand that the Board does not take action on non-agendized items.  <b>No Public Comments Made.</b></p>
<b>4. REPORTS / PRESENTATIONS:</b>	These items are informational reports or public presentations and in many cases, will highlight district and student events and successes.
4.1 ASB Student Board Representative Report	The Board received a report of student activities, events and successes from ASB Student Board Representative(s) Madelynn Blanco, Senior.
4.2 Student Success Report	Katie Woods, 6 <sup>th</sup> Teacher, provided an updated report on the implementation of Camp Keep, AVID, and other successful teaching strategies this year. She is looking forward to attending the next AVID training to gain even more strategies. Ms. Woods showed multiple pictures of the students on their field trips they have attended this year and announced that she is already in the planning for next years' Camp Keep field trip.

4.3 WKAEN Adult Education Program Report	Kathy Johnson, WKAEN Director, and Stacey Falgout provided the annual report on the programs and services supporting the Westside communities. Dr. Meier serves as the WKAEN Board and is a voting representative for our district. Their presentation included statistics on community members participating in the adult classes they provide for free.
4.4 Financial Report	Mr. Jeffrey Cooley provided the Board with an updated report of financial activities. <ul style="list-style-type: none"> <li>• Monthly Financial Report</li> <li>• National School Lunch Program Site Review-March 12</li> </ul>
4.5 Superintendent's Report	Dr. Meier provided an update on district events and school activities: <ul style="list-style-type: none"> <li>• Report: Kindergarten Round-Up Held March 14<sup>th</sup> 3:00 p.m.</li> <li>• Baseball/Softball Game Schedule</li> <li>• New Freshman Orientation-March 25<sup>th</sup> 6:00 p.m.</li> <li>• Honor Roll / Awards Assembly-Thur. April 4<sup>th</sup> 11:45-3:00 p.m.</li> <li>• Spring Break Week-April 15<sup>th</sup> - 22<sup>nd</sup></li> <li>• CAASP Spring Testing (Parent Letter)</li> </ul>
<b>5. BUSINESS / FACILITIES / PERSONNEL ITEMS:</b>	These items are provided for Board information, discussion, and/or action.
5.1 Enrollment Report	The Board received an updated report on the current enrollment for 2018-19 school year. As of March 6, 2019, the district's enrollment is 290, which is a decrease from prior month enrollment. The class sizes and configurations are included. To-date we reported a \$81,242.80 loss due to absences for attendance month 6.
5.2 Kitchen/Dinning Hall Construction Project Update/Bid Approval	Dr. Meier and Jose Vargas, AP Architect, provided an update report on the Kitchen/Dining Hall Construction project. Mr. Vargas discussed the Bid process and recommendation for bid approval. All three bids received were well over the estimated costs. The District worked with the low bidder, Black Hall Construction to value engineer parts of the project to lower the cost of the project. The Board discussed and considered recommended changes. District administration recommended Black Hall Construction as the low bid for \$899,846 and giving Dr. Meier the authority to make changes to the scope of the project through value engineering to lower the cost of the overall project. Mr. Vargas explained that even with the changes that have been made with value engineer, nothing in the actual Kitchen/Dinning Hall building functionality is changing. Final estimated costs for the project will be provided at the next Board meeting. The Board discussed and approved John Karwoski as the project inspector for a cost of \$20,000. <b>Action: To approve Black Hall Construction as low bidder at \$899,846 and accept the value engineering changes made to the proposal by the Board. The Board will give authority for Dr. Meier to conduct future value engineering with Black Hall to lower the project costs as needed. Mrs. Adamo Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b>
5.3 District Budget Report-Second Interim	The Board reviewed and considered approval of a Positive Certification for the 2018-19 Second Interim Financial Report based on the Governor's January LCFF proposal. In so certifying, the Board understands its fiduciary responsibility to maintain fiscal solvency for the current and subsequent two fiscal years. The administration recommended a positive certification for this year and the following two years based on budget assumptions and projections. <b>Action: To approve the Positive Certification Second Interim Report as presented Mr. Lindaman Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b>

5.4 District Instructional Calendar 2019-20	<p>The Board discussed the 2019-20 District Instructional Calendar. The calendar review team, with members from certificated, classified, and management, met to discuss different calendar options on March 4th. The team developed three calendar options and discussed the options with staff. The team recommended calendar option #1, which is similar to last year's calendar with starting on August 12<sup>th</sup>, a three-week winter vacation period, and ending the school year on June 3<sup>th</sup>. Administration recommended approval of the 2019-20 District Calendar-Option #1. The Board gave direction to the Superintendent to bring a final recommendation to Board for approval at April meeting.</p> <p><b>Action: No Action Taken</b></p>
5.5 Eco Green Contract (PG&E Energy program) Approval	<p>The Board considered approval of the Pacific Gas and Electric Company's (PG&amp;E) Local Agency On-Bill Financing Loan contract with Eco Green. This special program will help the District lower the electricity usage. A lighting efficiency project would be implemented in our district replacing old fixtures/bulbs with energy efficient materials (LED lights). The program pays the cost of the energy lighting project each month from the savings earned by the reduced energy cost due to the lighting efficiency. The District pays the same PG&amp;E bill amount each month until the project costs are completed. At that time, the District's bill will be lowered. Eco Green Solutions has conducted an energy efficiency survey and PG&amp; E has approved the suggested project for implementation. The project must be completed by the March 31, 2019 PG&amp;E deadline. District Administration recommended approval of contract with Eco Green using the PG&amp;E program ensuring that the project will be completed by the March 31 deadline.</p> <p><b>Action: To approve the contract with Eco Green with the assurance the project will be completed by the March 31<sup>st</sup> deadline.</b></p> <p><b>Mr. Lindaman Moved, Mrs. Blanco Second, No Abstention, 4-1 Vote</b></p> <p><b>Roll Call Vote:</b></p> <p><b>Yes – Rene Adamo, Board President</b></p> <p><b>No – Ted Destrampe, Board Vice President</b></p> <p><b>Yes – Kristin Blanco, Board Clerk</b></p> <p><b>Yes – Barry Lindaman, Board Member</b></p> <p><b>Yes – Jim Wise, Board Member</b></p>
5.6 Classified Management and Administrative Salary Increase Approval	<p>The Board considered approval of the management salary schedules, providing the same percentage of salary increase to Classified Management and Administrative employees that was provided to CTA and CSEA (equivalent to 1%) association members. The increase included a 1% on-salary schedule and a 2% one-time off-schedule increase, as well as a one-year agreement for health benefits at no out-of-pocket cost.</p> <p><b>Action: To approve the salary schedules as presented.</b></p> <p><b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b></p>

<p>5.7 Superintendent's Contract Modification for Salary Compensation</p>	<p>In open session, the Board considered and appointed Mr. Destrampe and Mr. Wise as labor negotiators to represent the Board in discussing salary and benefits with the Superintendent. The members and superintendent moved into Closed Session to discuss contract salary and benefits. Upon returning to open session, Mr. Destrampe reported out to the public that the Board will consider a 2017-21 employment contract modification for Superintendent, Scott Meier, Ed.D., which would take effect July 1, 2018. 1) The salary schedule for the position includes a 1% on salary schedule increase. 2) To provide a 2% one-time off schedule increase. 3) To adjust the first column of the salary schedule to reflect an increase over the Asst. Supt. salary schedule Step 5. 4)The District will pay for all health-related benefits for the 2018-19 school year. 5) The increase is consistent with increases made for all other labor associations. No other changes to the contract will be made.</p> <p style="text-align: center;"><b>Adjourned to closed session: 8:37 pm</b>  <b>Meeting resumed back to order: 8:56 pm</b></p> <p><b>Action: To approve and modify the Superintendent's salary schedule and contract amendment as presented</b>  <b>Mr. Destrampe Moved, Mr. Wise Second, No Abstention, 5-0 Vote</b></p>
<p><b>6. INSTRUCTIONAL AND GENERAL ITEMS:</b></p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>6.1 WASC Implementation Plan Update</p>	<p>Dr. Meier provided an update report on Maricopa High School's WASC implementation goals.</p>
<p><b>7. BOARD TOPICS AND ORGANIZATIONAL ITEMS:</b></p>	<p>These items are provided for Board information, discussion, and/or action.</p>
<p>7.1 District/Board Goals for 2019-20</p>	<p>The Board conducted a first review of the District Focus Goals for 2019-2020 and considered approval. The Board recommended Dr. Meier add a goal to increase the average daily attendance of students.</p> <p><b>Action: To approve the goals as presented with an added goal for attendance</b>  <b>Mrs. Blanco Moved, Mr. Lindaman Second, No Abstention, 5-0 Vote</b></p>
<p>7.2 CSBA Delegate Assembly Election</p>	<p>The Board chose not to submit a ballot for the California School Boards Association (CSBA) Delegate Assembly Election.</p> <p><b>Action: No Action Taken</b></p>
<p><b>8. CONSENT AGENDA</b></p>	<p>All matters listed under Consent Agenda are considered to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. <b>A motion as referenced below will enact all items.</b> There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff or public request specific items to be removed from the Consent Agenda for separate consideration for action.</p>
<p>8.1 Board Meeting Minutes</p>	<p>Approval of Board meeting minutes for <b>Regular Board meeting on February 21, 2019.</b></p>

8.2 District Payroll Orders	District administration recommended ratification of Payroll Orders: <ul style="list-style-type: none"> <li>• February 15, 2019 for \$ 13,902.39</li> <li>• February 28, 2019 for \$ 196,601.96</li> </ul>
8.3 District Personnel Assignment Order	District administration recommended ratification of the District Personnel Assignment Order: <ul style="list-style-type: none"> <li>• Ratification of Employment of Certificated Substitute(s): 0</li> <li>• Ratification of Employment of Classified Substitute(s): 0</li> <li>• Ratification of Employment of Coaches: 2</li> </ul>
8.4 District Commercial Warrants	District administration recommended ratification of the Commercial Warrants: Fund 01: <ul style="list-style-type: none"> <li>• Batch #0023 on February 7, 2019, for \$ <b>26,495.30</b></li> <li>• Batch #0024 on February 8, 2019, for \$ <b>1,000.00</b></li> </ul> Fund 13: <ul style="list-style-type: none"> <li>• Batch #0023 on February 7, 2019, for \$ <b>676.87</b></li> </ul> Fund 40: <ul style="list-style-type: none"> <li>• Batch #0023 on February 7, 2019, for \$ <b>35,323.17</b></li> </ul>
8.5 Interdistrict Attendance Agreements	District administration recommended ratification of the following Interdistrict Attendance Agreements: <ul style="list-style-type: none"> <li>• Students Transferring <b>To</b> Maricopa Unified for 2018-19: 0</li> <li>• Students Transferring <b>From</b> Maricopa Unified for 2018-19: 2</li> </ul>
8.6 District Donation Approval	District administration recommended ratification of the following donations: <ul style="list-style-type: none"> <li>• \$100.00 Donation from Anonymous Person baking at Kern Schools for HS Mascot</li> </ul>
	<p><b>The superintendent recommended approval of the consent agenda items 8.1-8.6</b></p> <p><b>Action: To approve the consent agenda as presented</b></p> <p><b>Mr. Destrampe Moved, Mrs. Blanco Second, No Abstention, 5-0 Vote</b></p>
<b>9. BOARD / SUPERINTENDENT REPORTS</b>	
9.1 Board Members' Reports and Comments	This item was provided as an opportunity for Board members to give district related reports, request information from superintendent, and comments on Board member activities. The Board members that attended the County Election Dinner were pleased with the dinner and the Bakersfield Symphony's performance but the announcement about the upcoming year's budget was disappointing. The Board is interested in implementing a Life Skills class for High School students or to implement a Senior Project through Economics class on Life Skills.
9.2 Superintendent's Comments	This item was provided as an opportunity for the superintendent to give district related comments, reports, activity information, and/or ask for additional direction from the Board. Dr. Meier expressed his excitement for the High School trip that is quickly approaching. There are 49 students and 10 employees set to attend the trip.

<b>10. CLOSED SESSION (AS NEEDED)</b>	<b>The Board adjourned to closed session to discuss matters of personnel, security, negotiations, student discipline, litigation, or other matters as authorized by Government Code Sections 35157, 54956.6, 54956.8, 54956.9, 54957, 54957.6, 54957.10 and Education Code Sections 35136, 48912, and 48918. Time: 8:37 p.m. (See Item 5.7)</b>
10.1 Conference with Labor Negotiators	Pursuant to Gov. Code §54957.6, the Board may meet with district labor representatives, Dr. Meier and/or Mr. Tim Salazar (SLS).
<b>11. REPORT FROM CLOSED SESSION: (AS NEEDED)</b>	<b>See Item 5.7</b>
<b>12. ADJOURNMENT:</b>	<b>The next regular Board meeting is scheduled on Thursday, April 4, 2019 @ 6:30 p.m. (First Thursday of Month). Adjournment Time: 9:26 p.m. with General Consent</b>

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CLERK OF THE BOARD

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EXECUTIVE SECRETARY AND SUPERINTENDENT